

LIVE OAK FRIENDS MEETING

1318 West 26th Street, Houston, Texas 77008

713-862-6685

License Agreement for Use of Live Oak Friends Meeting House Grounds

In accordance with Quaker tradition every peaceful, considerate person is welcome on our Meeting House Grounds. It is important that any use of the facilities be in accordance with Quaker testimonies: equality, simplicity, peace, integrity, and community. Our representative would be happy to provide further information should you so desire.

This agreement is made by and between Live Oak Friends Meeting of Houston, Inc. ('LOFM'), and a Texas Non-Profit Corporation, and the 'licensing person' or 'licensee'.

Event and Number of Attendees:

The Event for which Licensee is using the LOFM Meeting House Grounds is described below. The Event shall have no more than the number of attendees set out below. This contract covers use of the grounds and/or parking lot only. There will not be any access to buildings or electrical power.

Fees and Deposits:

The rental fee is set out below which includes up to three hours use of the LOFM Meeting House Grounds. This time-frame includes set up and take-down and clean-up. Additional hours may be reserved in advance for the amount per hour set out below. The rental fee must be paid when the space is reserved.

A deposit, if required, is set out below and will be refunded if written notice of cancellation is provided at least 30 (thirty) days prior to the scheduled event and the grounds are left in the same condition as they were found. The deposit is \$ 100.00. the rental fee is \$50.00.

General Rules:

Rules for Meeting House use (called “General Conditions for use of the Meeting House Property for Weddings and other Events”) are attached and herein incorporated by reference as an integral part of this agreement. It is the responsibility of the licensee to inform assistants of the requirements for use of the Meeting House by providing a copy of the Rules to those assisting with the event whether their services are provided for compensation or are provided free of charge to the licensing person.

Release and Hold Harmless and Liability:

Licensee acknowledges hereby that the grounds are not closely monitored by LOFM and are open the public and, as such, have potential hazards common to open spaces such as holes, tree limbs that may be unsteady, other visitors and pets and other unknown, unforeseen hazards. Licensee agrees that Licensee shall inspect the grounds Licensee intends to use for any such

hazards and shall take whatever steps are needed to secure and make the grounds safe for Licensee, its guests, family, pets or attendees. Licensee acknowledges LOFM is not responsible to Licensee, Licensee's guests, family, pets or attendees or invitees and Licensee shall hold LOFM harmless and indemnify LOFM for any losses or claims arising directly or indirectly, foreseen or unforeseen, out of the use of the Meeting House grounds by Licensee, Licensee's guests, family, pets, attendees or invitees and Licensee will promptly reimburse Landlord for any claims, loss, property damage, cost of repairs or service incurred by LOFM as a result of Licensee's use of the Meeting House or grounds or any actual claims arising directly or indirectly, foreseen or unforeseen, out of the said use of the Meeting House grounds by Licensee, guests, family, pets, invitees or attendees. If any action must be taken to collect such amounts or if any costs must be incurred to defend LOFM from claims, Licensee shall pay to LOFM the costs of defense and collection, including reasonable attorney's fees.

If Licensee feels that the risk is beyond that with which Licensee feels comfortable, LOFM recommends that Tenant obtain insurance for casualties or claims.

Parking Lot Management:

Tenant may not park or permit any person to park any vehicles outside the parking lot or street parking. Tenant is responsible for parking lot management during the Event.

The Use of Alcohol:

Alcohol will not be served on the LOFM Meeting House Grounds unless arrangements are approved in advance by LOFM. A certificate of insurance for host liquor liability must be provided at least one week before the event and must name the Live Oak Friends Meeting as *additionally insured* for a minimum of one million dollars. Failure to produce such a certificate one week before the event will preclude the use of alcohol at this event. The insurance certificate (usually called a "dram shop insurance policy") must be verified, initialed, and dated by an LOFM representative prior to the event.

Governing Law: This license agreement is to be governed by the laws of the State of Texas, and any legal proceeding that might result from any disagreement is to be held in Harris County, Texas.

Address of Licensee: _____

Name(s) of Licensee(s): _____

Cell Phone: _____ email: _____

Date of License: _____

Beginning and Ending Time of License: _____

Maximum number of attendees: _____

Description of Event: _____

Rental Fee:

Overtime Fee: _____

Deposit: _____

Will alcohol be served: _____

Comments:

I / we have had these rules provided in writing and reviewed in person and agree to honor them.

Signature of licensing person _____

Date _____

Printed name of licensing person _____

Signature for LOFM _____

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GENERAL CONDITIONS FOR USE OF THE MEETING HOUSE PROPERTY FOR EVENTS

The Meeting House is not available on Wednesday evening, Sundays before the hour of 3:00 P.M or Friday evenings and the first Sunday of the month from one half hour before sunset until one hour after sunset.

No smoking is allowed on the property.

Anything brought onto LOFM property must be removed from the property at the end of the event, unless arrangements have been made to the contrary. This includes all bottles, cans, food, paper products and trash.

No objects may be attached to the walls, windows, doors or porches of the Meeting House or Little House. If there is a need to use an extension cord, Licensee is responsible for the safe use thereof.

The Meeting House and grounds are weapons free zones. Licensee shall use its best efforts to insure this tradition is met. Licensed Peace Officers are excepted.

Photography and videotaping is allowed outside anywhere on the campus.

Recorded or live music is allowed. Live music must be pre-approved. Recorded or live music must be kept to a respectable volume so as not to disturb the neighbors and should end on or before 10:00 PM.

We do not reserve the Meeting House Grounds more than 6 months in advance.

Revised 9/19/2021