

West Chester Meeting Committees

Terms end May 2022, and Nominating Committee will check in with individual committee members in May 2021 about their current service and willingness to continue.

- Care and Counsel
- Fellowship
- Witness and Outreach
- Worship and Spiritual Growth
- Youth Religious Education
- Stewardship*
- Education Fund*
- Nominating**

Committees not indicated with an asterisk (*) are open for both members and attenders to serve on, as they are led.

Names for service on the Stewardship and Education Fund committees are brought forward by the Nominating Committee for approval in meeting for business.

Committee clerks are members of the meeting.

Committee Descriptions

Care and Counsel: As the pastoral care committee, attends to the health and vitality of the meeting community. Responsible for knowing the individuals and families in the meeting and becoming aware of their particular needs and challenges. Follows Quaker process to attend to the needs of all members and attenders, including committees for clearness (i.e. membership, marriage), pastoral care assistance, and spiritual care, and provides care and guidance in times when conflict rises.

Fellowship: Nurtures the Meeting and fosters community outreach through fellowship, social activities, and communication on Quaker Block and beyond. Responsible for organizing coffee hour, shared lunch, and the Christmas Dinner. Remembers birthdays, weddings, and other joyous occasions with cards and extends sympathy in times of illness or bereavement. *One member serves as the rep to Quaker Block meetings, along with the meeting secretary.*

Witness and Outreach: A committee to address peace and social justice issues and Quaker witness in our community and the world. Plans programs of interest related to Friends testimonies and service/witness related to them, for the meeting and wider community. *May send a representative to the Friends Council on National Legislation annual meeting.*

Worship and Spiritual Growth: Nurtures the spiritual life of the meeting and has care of worship. Plans and coordinates Adult Religious Education programs. Stewards the library; selects books appropriate for adults and, with Youth Religious Education, appropriate for children. Has care of memorial services at the meeting; someone from the committee attends memorials and describes the nature of a Quaker memorial service to those present. *One committee member serves as rep to the Religious Council of West Chester.*

Youth Religious Education: Plans and offers religious education programs for Children's Meeting (ages PreK-4th Grade) and Young People's Group (Grades 5 and up). Arranges for child care during meeting for worship and meeting events. The committee works together to plan themes and lessons; committee members may lead and assist in these programs.

***Stewardship:** Stewards the financial and property assets of the meeting, including the Oakland Burial Grounds. Seasons for approval and manages Meeting's budget; completes Friendly Audits on the Meeting's financial records periodically. Oversees the maintenance and improvements to buildings and grounds of the meetinghouse. Responsibilities for the Burial Grounds include arranging and recording the burials, 1881 house upkeep, and liaison with maintenance person. *Treasurer and Assistant Treasurer serve on Stewardship.*

***Education Fund:** *needs description and plan for nominating*

****Nominating:** Annually assesses the needs of the meeting and the gifts and leadings of individuals to maintain Friends' participation in committees of the meeting and roles of clerk, recording clerk, and treasurer. *Nominating is a named committee, approved by the body, and because of the finite time of service Friends may serve on Nominating in addition to another committee.*