

MELONEY FUND  
POLICIES AND PROCEDURES  
Post Secondary School Tuition Aid  
West Chester Monthly Meeting

The Anna Meloney Trust provides scholarship grants to WCMM members or their children, for education above the level of high school. The trust is administered by the Meeting.

Eligible applicants include any WCMM members or their children attending a post secondary educational institution.

The award cycle is annual. Scholarships are applied to the school year following the application date. (If you will not be enrolled until the January semester, you could still qualify for adjusted aid. The same deadline applies whether you enroll in September or January.) These grants are specifically for tuition only. This does not include room and board or other costs.

There can not be retroactive provision of aid, nor reservation of aid for another year.

**Applications and accompanying required documents must be submitted by May 8th. Applications which are incomplete or submitted after the deadline will not be considered.** The applications should be submitted to the Meeting secretary. You will receive confirmation by May 11th that Meeting has received your application. If you do not receive this confirmation, please contact the Meeting secretary by May 12th.

Award notices are typically sent out to families in May, with the grants sent directly to the schools in mid summer.

If awarded funds go unused by the student who applied for a grant, one of two things will occur. If notice that funds will not be used arrives early in the process, they will be redistributed among the other applicants. If notice arrives later, the funds will be folded back into the Meloney fund. (If you receive any funds back from the school, you should return them to Meeting by contacting the Meeting secretary)

The application requires the attachment of a document from the school stating the amount of tuition. It must be a hard copy attached to the application itself. You may choose to simply submit a page from the school's website, as long as it is clearly dated and specifically provides the amount of tuition, as distinguished from other costs and expenses. If you prefer, you may have the school send a letter stating the amount of tuition.

We recommend that you look into what your intended school's policy is with regard to "displacement". Outside scholarships can sometimes result in a reduction of financial aid already awarded to you by the school. This information is usually easily accessible on the school's website.

If you have any questions during this process, please contact the Meeting secretary. She will direct you to the person who can best help you.  
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