

**Chestnut Hill Friends Meeting**  
**Meeting for Worship with Attention to Business**  
**May 16, 2021**

**Agenda**

1. Opening Worship and Reading of Query for the Fifth Month
2. Draft Proposed FY 2022 Budget
3. Care and Counsel: Action items
4. Hybrid Meeting for Worship
5. Peace and Social Concerns: Recommendations for grants and donations
6. Stewardship
7. Minutes for Approval: April
8. Announcements
  1. Annual Reports due in June
    1. Religious Education
    2. Tuition Assistance
  2. Release date for July 17 is tomorrow
9. Closing Worship

**Query for the Fifth Month**

**Nurturing Our Community: Religious Education in the Home and Meeting**

- How does our meeting prepare its members, attenders and children for worship, for the conduct of its business and for a way of life consistent with the principles of the Religious Society of Friends?
- What opportunities do we provide for all in the meeting to learn about Friends' history, practices and testimonies, the Judeo-Christian tradition, the life and teachings of Jesus, and other religious traditions?
- How does our meeting's religious education program provide experiential learning that enhances the sense of belonging to our worshipping community?
- How do I help create a home where all members of the family receive affection and understanding and where visitors are welcome?
- How does my manner of living enrich body, mind and spirit; enable all to learn what it means to live a life of Spirit-led commitment; and demonstrate a high regard for family, community and the integrity of creation?
- How do I engage with my family and others who are dear to me regarding such sensitive topics as death, faith, money, sex and drugs?

**FY 2022 Draft Budget**

	July 2020 - April 2021 Actual	FY 2021 Budget	FY 2022 Proposed Budget	Change from FY 2021 Budget
<b>Revenue</b>				
<b>4000 Contributions</b>				
4010 Member Contributions	85,559	97,500	97,500	0
4020 Attender Contributions	12,430	32,500	32,500	0
4030 Bequests/Other Contrib.	2,025	4,000	4,000	0
4050 Skyspace Contributions	113	2,500	2,500	0
<b>Total 4000 Contributions</b>	<b>100,126</b>	<b>136,500</b>	<b>136,500</b>	<b>0</b>
<b>4200 Use of Meeting House</b>				
4210 Regular Tenants	1,966	10,000	10,000	0
4220 Weddings & Events	1,360	12,500	12,500	0
4230 Event Facilitator Charge		2,000	2,000	0
4299 COVID-19 Refunds	(3,290)	0		0
<b>Total 4200 Use of Meeting House</b>	<b>36</b>	<b>24,500</b>	<b>24,500</b>	<b>0</b>
<b>4300 Interest &amp; Dividends</b>				
4310 Insurance Dividend	1,200	100	550	450
<b>Total 4300 Interest &amp; Dividends</b>	<b>1,458</b>	<b>400</b>	<b>850</b>	<b>450</b>
4400 Other Income	530		0	0
<b>Total Revenue</b>	<b>102,150</b>	<b>161,400</b>	<b>161,850</b>	<b>450</b>

<b>Expenditures</b>				
69800 Uncategorized Expenses	50		0	0
<b>7100 Wages &amp; Benefits</b>				
7110 1st Day School Staff	2,531	4,700	4,700	0
7120 Meeting Secretary	11,999	14,000	14,000	0
7130 Child Care Compensation	54	2,500	2,500	0
7131 Facilities Coordinator	945	2,500	2,500	0
7132 Cleaning Staff	10,742	17,000	17,000	0
7137 Bookkeeper	1,325	2,800	2,800	0
7140 Payroll Taxes	1,947	3,000	3,000	0
7150 Workers' Compensation	670	850	850	0
<b>Total 7100 Wages &amp; Benefits</b>	<b>30,213</b>	<b>47,350</b>	<b>47,350</b>	<b>0</b>
<b>7200 Office &amp; Administrative</b>				
7210 Office Supplies	125	250	250	0
7220 Telephone & Internet	2,697	4,000	4,000	0
7230 Computer & Software	1,049	1,000	1,200	200
7240 Postage and Printing		450	300	(150)
7250 Legal & Professional		100	100	0

7290 Miscellaneous Expense	95	75	95	20
<b>Total 7200 Office &amp; Administrative</b>	<b>3,966</b>	<b>5,875</b>	<b>5,945</b>	<b>70</b>
<b>7300 Building &amp; Grounds</b>				
7310 Electricity	6,778	8,500	8,500	0
7320 Gas Heat	282	400	400	0
7330 Water and Sewer	984	2,900	4,350	1,450
7340 Repairs and Replacement	780	5,000	5,000	0
Maint./Monitoring	340	880	880	0
Maintenance/Repairs	1,535	2,000	2,000	0
7346 HVAC Maintenance	157	750	750	0
7350 Property Insurance	10,804	10,000	10,804	804
7360 Housekeeping & Supplies	43	550	550	0
7370 Cleaning Services		450	450	0
7374 Snow Removal		2,500	2,500	0
7375 Landscaping	3,570	6,500	7,500	1,000
7395 Mortgage Interest & Principal	23,608	34,500	35,412	912
<b>Total 7300 Building &amp; Grounds</b>	<b>48,880</b>	<b>74,930</b>	<b>79,096</b>	<b>4,166</b>
<b>7400 Committee Expenses</b>				
7430 Hospitality Committee		250	250	0
7435 Interfaith Hospitality		300	300	0
7440 Library Committee		150	150	0
7450 Outreach Committee		200	200	0
7455 Peace & Social Concerns		200	200	0
7465 Religious Ed./1st Day		250	250	0
7470 Religious Ed./Adult	800	800	800	0
7475 Worship & Ministry Com.		400	400	0
XXXX Addressing Racism	0	0	500	500
7499 Committee Discretionary	263	1,000	1,000	0
<b>Total 7400 Committee Expenses</b>	<b>1,063</b>	<b>3,550</b>	<b>4,050</b>	<b>500</b>
<b>7500 Covenants and Grants</b>				
7510 Yearly Meeting Covenant	22,500	22,500	22,500	0
7520 Quarterly Mtg Covenant	2,200	2,200	2,200	0
Quaker/Community		5,000	5,000	0
7540 Grants for P&SC	1,364	5,000	4,000	(1,000)
XXXX Power			1,000	1,000
7550 Tuition Assistance		6,000	6,000	0
<b>Total 7500 Covenants and Grants</b>	<b>26,064</b>	<b>40,700</b>	<b>40,700</b>	<b>0</b>

**7600 Other Expenses**

<b>7620 Transaction Fees</b>	166	500	500	0
<b>XXXX EIDL loan - Interest &amp; Prin</b>			4,824	4,824
<b>Total 7600 Other Expenses</b>	<b>166</b>	<b>500</b>	<b>5,324</b>	<b>4,824</b>

<b>Total Expenditures</b>	<b>110,402</b>	<b>172,905</b>	<b>182,465</b>	<b>9,560</b>
<b>Net Operating Revenue</b>	<b>(8,252)</b>	<b>(11,505)</b>	<b>(20,615)</b>	<b>(9,110)</b>

**Notes:**

- 1) Per Office - keep rentals as predicted from last year, increase for computer by \$200 for zoom, decrease postage by \$150
- 2) Salaries increase of 1.5% was not reflected in budget since FY2021 wages were way under budget.
- 3) Per Property - water and sewer charges may be about 50% higher in the future since we haven't been billed for any water usage for the new Meeting House except sprinkler & storm water run off charges; keep everything else the same.
- 4) Per Landscaping - increase by \$1000 for biting inspect spraying, two applications at \$500/each
- 5) Addressing Racism requested for the first time, \$500 for honoraria for speakers outside of the Meeting.
- 6) Interest & prin. on EIDL loan was added, but we could pay it back or apply it to mortgage.
- 7) Operating Reserve - as of April 30 2021 - \$89,346.60

**Clearness Committee for the Marriage of Leyna Garrettson and Lars Kreutner  
Thursday, April 22, 2021**

Chestnut Hill Friends Meeting Clearness Committee members Paul DuSold, Miyo Moriuchi and Signe Wilkinson spoke via Zoom with Maria Lena Garrettson and Lars Kreutner in Duisburg, Germany on April 22 at noon EST.

After a few moments of worship and welcome, Miyo spoke generally about marriage and shared that the Clearness process is the Quaker way of making sure a couple is prepared to be married under the care of the meeting. In Lena and Lars' case, their marriage has already been legally performed in Germany.

Through 2020 Lena attended Meeting for Worship regularly and became a CHFM member in September 2020. Lena's connection to CHFM runs deep as her father Gary grew up in CHFM and her grandparents are Dona and George Garrettson who she visited annually. We asked Lars to introduce himself to us. Lars is 30 years old and grew up in Dusseldorf in a close and loving family. He has enjoyed traveling, including to the United States. His work as a project manager analyzing gases in Information Technology brought him to Michigan for two months. In 2019, Lars and Lena came for her cousin Rachel White's wedding, so Lars met the whole family and then the two of them traveled for 10 days across the U.S.

Lars first met Lena online four years ago. A bike trip revealed that in their own words, they had "good harmony," "worked well together," were "both good listeners," and "this is the real deal." After a time, they trusted each other enough to open a joint banking account and share expenses. Though concerned, Lena revealed her college debt, something few Germans carry, and the two have worked out their differences in the meaning of and experiences with money. His job is secure even as Lena is still working on a clear career trajectory. "Taking care of one another, sharing risk and responsibility and moving forward together to find solutions" is important for them.

When asked what they expect the difference between living together and being married would be, Lars said he did not want things to change. The sense was that Lars had found what he wanted in a life partner in Lena. Lena mentioned their commitment to long-term relationships and how others will recognize theirs after they are married. Lars and Lena both look forward to having children.

As to their religious lives, Lena was raised as both a Quaker and a Catholic, and Lars grew up Protestant in Germany. Not believing in an anthropomorphic God, Lars appreciates the Quaker belief that there is goodness in every human, which should be respected. A practice without clergy and thinking for oneself also resonates with him. He has occasionally attended Zoom worship at Chestnut Hill Meeting with Lena. Lena is extensively involved in Quaker life in Germany, is the clerk for Young Adult Friends in Europe, and looks forward to more involvement with CHFM.

The couple hope for an August 7, 2021 ceremony at Chestnut Hill Friends Meeting. There was discussion about next steps: the Clearness report coming to Meeting for Worship with attention to Business, the Wedding Committee being appointed, and logistics to consider.

We closed with a moment of silent worship, savoring the joy of speaking with this young couple.

The Clearness Committee found that Maria Lena Garrettson and Lars Kreutner are a deeply devoted, happy, responsible couple who have thoughtfully considered the meaning of a marriage under the care of the Meeting. The Committee joyfully recommends that Chestnut Hill Friends Meeting accept their request.

-Submitted by Paul DuSold, Miyo Moriuchi and Signe Wilkinson

**Clearness Committee for Membership (Scott Ordway) and Associate Membership (Sophie Ordway and Nora Ordway)**

A committee consisting of Joe Byers, Ellen Deacon, Diane Dunning, and Cristiana Mack met with Scott Ordway by Zoom on April 26, 2021, to consider his request for membership for himself and associate membership for his daughters. Cristiana served as convenor. Scott Ordway has been attending CHMM for 8 or 9 years, since meeting Claire Landau, a member of the Meeting who would later become his wife. After thinking on it for a couple of years, he has now determined to seek his own membership.

Raised in a decidedly secular family and unconcerned with ultimate cosmic questions, Scott approached Quakerism with some reluctance, but gradually came to see its guiding principles as a “profoundly reasonable” source of wisdom for wrestling with day-to-day questions—and as a framework that increasingly provided form and structure to his life. Quakerism’s freedom from dogma is especially attractive to him; he sees Quaker beliefs as arising from the interactions of people instead of dogma.

Scott is learning about the Quaker “testimonies” and finding he is prizing Truth as a simple way of living; this practice provides him with a solid foundation in his personal and professional lives. He works on cultivating a humble relationship to knowledge, lifting up the interrogation of ideas.

A self-avowed institutionalist who is moderate by temperament, Scott confesses he can be suspicious of his suitability for giving vocal ministry in worship. The committee encouraged him to seek to trust his unique voice as he moves forward in life with the Spirit.

In terms of intellectual training, Scott identifies as a “grounded agnostic,” professing the impossibility of any ultimate knowledge of God—but also conceding that there is a world beyond this world. This expresses in his deep connection with music, as a composer and professor. For Scott, music is not a rational phenomenon, but instead an expression of the mystery of consciousness and the inner life of the soul, expanding and contracting as it develops over time. He is keen on learning Quaker vocabulary to describe this inner life, which he characterizes as a “sound world” that one cannot quite hear yet. Grounded in a quiet place of conviction, Scott strives to reach for and integrate with this beckoning world. Acknowledging the courage and directness that Quakerism is bringing to his composing, he offers the image of a clearing in the forest with “God” just out of sight outside it.

Scott admits that identifying as a Quaker still feels scary at times. Not a “joiner” usually, he has been lightly involved in the life of the Meeting so far, but he looks forward to exploring the range of options for greater involvement.

A candidate for tenure in his academic career, Scott also looks forward to becoming “tenured” as a Friend by joining our Meeting.

The committee was deeply engaged by this rich conversation and sharing of ministry with Scott. We are in unity in supporting Scott in expanding his confidence and exploring the gifts he brings to our community. We enthusiastically endorse his own application for membership, as well as his application for associate membership for his daughters Sophie (age 4) and Nora (age 1).

--submitted by Joe Byers

## Hybrid Worship Proposal

### May 12, 2021

This ad-hoc committee has been charged with figuring out how to offer hybrid worship—that is, worship that can be joined in person from the worship room or remotely over Zoom, with both groups connected to each other electronically. After several meetings and some technical experimentation, we propose the following.

#### **How worship will work**

As we have done for the past 14 months, we will have a link for meeting for worship over Zoom that anyone with the password can join. In the new hybrid model, people will also be able to worship in the meetinghouse with a laptop in the worship room that is connected to the Zoom meeting for worship. A dedicated meetinghouse laptop (with external speakers) will be plugged into the meetinghouse's internet and sound system, enabling people in the worship room to hear those on Zoom and vice versa. In response to survey feedback, we will broadcast video from the Zoom meeting on a modestly sized computer screen so that someone giving vocal ministry from Zoom will be visible from the worship room, at least to those sitting nearby, without an intrusively large screen. The sense of our committee was that hearing messages between the groups was a higher priority than video. Keeping the set up as simple as possible was also a priority. As we have more experience with how well this system works, we will be open to feedback and modifications.

We foresee that some people may be interested in worshipping on the back patio or porch, either because it feels safer or because they are not vaccinated. In the interest of simplicity, we suggest that those people bring a smart phone with earphones to connect to Zoom via their personal device. If someone wants to organize group worship on the patio with a laptop, we can offer technical advice, but we will not be setting this up ourselves.

#### **What roles will be needed**

Ideally, each hybrid meeting for worship will have three people on duty (not counting greeters, childcare, or hospitality):

1. First, there will be someone holding the care of meeting, a role traditionally played by Worship and Ministry Committee members, which includes sitting as elder as well as breaking worship and making announcements. During hybrid worship, we think it is preferable for this person to be in the worship room rather than remote (although exceptions to this could be made if necessary).
2. Second, there will be a Zoom host, preferably joining remotely since the meetinghouse Wi-Fi is unreliable. In the last few months, this role has been greatly simplified, so it now involves logging in a little early, entering a code to become the Zoom meeting host,



monitoring for minor technical problems during worship, and pasting announcements in the chat.

3. Third, there will be a new role, the connector. This person will arrive at the meetinghouse a little bit early, roll out a cart that is kept in the small room for Skyspace controls, plug into the sound system and the internet, start the computer, and log into the Zoom meeting for worship. (Dan Evans assures us that this is about as hard as making coffee in the big coffee makers—a little intimidating the first time you do it, but basically just a matter of following the steps.) For the first few weeks, this person may need to do a little trouble shooting, as well. Some people may feel comfortable serving in a combined role, both as connector and having care of meeting.

### **Volunteers and training**

Having enough volunteers to pull this off is our committee's main concern, especially over the summer when many people travel. The Worship and Ministry Committee cannot handle this without significant help. Our ability to offer hybrid worship is contingent on getting enough people trained and scheduled for the various roles.

Dan Evans has taken the lead in figuring out the connector role and plans to train others before heading to the Adirondacks. If you have any interest in learning this role, please let Dan know as soon as possible.

After a year of meetings on Zoom, we hope that more people will feel comfortable volunteering to host online worship. We will email you detailed instructions on how to become a host on the meeting account. If you are willing but want to have a phone call with someone to make sure you are prepared, one of the existing Zoom hosts will make sure you get that support.

The Worship and Ministry Committee will continue to assign members to hold care of meeting, but if you would feel comfortable joining the rotation of people playing this role, reach out to Rebecca Heider, clerk of that committee.

### **Timing**

We feel ready to begin this hybrid worship experiment as soon as meeting approves it and we have volunteers in place. If approved, a trial period with a small group of people could begin on May 23.

The below considerations will need to be addressed as in-person worship is opened more broadly, with our suggestions of which groups might season the issues and bring back a proposal.

- Covid protocols (Covid committee made up of clerks of relevant committees)
- Welcoming people into the meetinghouse safely (Outreach Committee)

- Childcare and religious education (RE Committee)
- Social time after worship (Hospitality Committee)

Following this proposal are notes about our discussion of these issues, but we feel it is beyond the purview of this group to make specific recommendations. Nonetheless, we feel a sense of urgency from some in our community to return to in-person worship, so we hope we can begin a steady ramp up to being fully open.

### **A final suggestion**

Let's be gentle with each other. This is an experiment, and it's likely that not everything will be ideal, at least not for everyone. Knowing that going in may help us be patient and flexible.

Faithfully submitted,  
Jon Landau, Rebecca Heider, Dan Evans, and Eileen Flanagan

### **Note on safety and other considerations**

Our ad-hoc committee was established to figure out hybrid worship, but we are well aware of safety and other considerations relevant to this proposal. While we believe that we are not the right group to decide the following, we wanted to name the issues that have been on our minds.

#### **Covid protocols**

We suggest a sign on the meetinghouse doors clearly stating our Covid protocols. We believe there is a Covid working group made up of clerks of relevant committees that can figure this out. These are some questions that came up for us and, in italics, the sense of our committee.

- Will we require people to be vaccinated to enter the meeting room? *Yes, with the potential exception of children under 12.*
- Will this be on the honor system rather than requiring a vaccine card? *Yes.*
- Will people with Covid symptoms be asked not to come to worship? *Yes, even if they are vaccinated.*
- Will vaccinated people still be expected to wear masks? *Yes.*
- Will they need to keep their masks on if they give a message? *Our committee was not in unity on this point.*

Based on the latest city guidelines, we assume we will maintain three feet distance between people who are not from the same household. We would likely need to put pieces of paper

marking spots that should remain empty to keep distance between people in the different rows. Whose job this would be is yet to be determined.

We discussed capacity and felt we were unlikely to hit the Covid restrictions on the meeting room in the early weeks of hybrid worship, but by fall, we may need a clear policy on how many people are allowed in the meeting room at once and how to enforce that.

Outdoor worship has people register so we can do contact tracing, if necessary. We did not discuss whether we should start this for hybrid worship.

We noted that hand sanitizer is still available in the foyer. It needs to be checked and kept full.

We assume we will not shake hands at the rise of meeting.

As mentioned above, those who are unvaccinated but are eager to return to the meetinghouse could bring chairs and worship outside simultaneous to the hybrid worship.

### **Welcoming visitors**

Extending a warm welcome to visitors has been a strength of Chestnut Hill Meeting. We assume that the Outreach Committee will resume their role of recruiting volunteer greeters once hybrid worship is available. We wonder if the greeters will have an added responsibility of making sure that people are masked and have read our Covid protocols, but we don't want to assume that. We trust the Outreach Committee and Covid working group to think through these questions.

### **Religious Education**

Again, we felt this was beyond our purview, but had the following questions:

- Will children who are unvaccinated be welcome in the worship room?
- Will unvaccinated children be able to attend FDS and play with each other? (This felt riskier to us than having unvaccinated children sit with their vaccinated parents.)

These may be questions for the Safety Committee, but we assume that the Religious Education Committee has also been thinking about the time when children return to the meeting.

### **Social Time**

Given the complexity of figuring out everything else above, we suggest waiting to offer food after worship, but we trust the Hospitality Committee to figure out when that is appropriate. The question was raised about whether people coming in person to hybrid worship would be able to stay and socialize, and if so in what spaces. Again, we defer to the Covid working group.

CHMM Peace and Social Concerns Committee  
**Recommendations for Funding Grant Requests**  
First Reading May 16, 2021

**Underserved Communities – emphasis on people of color and trauma healing**

- \$1,000 **Every Murder is Real (EMIR)**, submitted by Ellen Deacon. EMIR provides trauma-informed care and healing for families of homicide victims. It helps families in the immediate aftermath of a homicide with advocacy services. EMIR promotes healing of families and the community through grief support groups and self-care services as well as violence prevention programs throughout the City.
- \$250 **The Obituary Project**, submitted by John Andrew Gallery. The Philadelphia Obituary Project, started in 2016, honors those who have lost their lives to homicide by posting on-line profiles about them. More than 170 memorial profiles have been published on the group's website. This effort helps give peace to the victims' families, brings attention to unsolved cases, and creates a broader public awareness of people lost unnecessarily to gun violence.
- \$250 **Historic Fair Hill**, submitted by Jean and Peter Warrington. This historic preservation and community revitalization organization is based at an historic Quaker burial ground in North Philadelphia. Current community outreach includes urban gardens, re-opening school libraries, funding teacher aides, and coordinating "reading buddies." Money will fund a bilingual mother as classroom aid.

**International/World Peace**

- \$750 **United Nations Association of Greater Philadelphia**, submitted by Mary Day Kent. UNA-GP supports the goals and work of the UN, particularly peace, human rights, and humanitarian aid to refugees and victims of conflicts. It works in local public schools with AFSC and FCNL. This money will strengthen their educational and public events.

**Environment**

- \$450 **Planet Philadelphia**, submitted by Kay Wood and Linda Rosenwein. This environmental radio show offers a rich range of speakers and subject matter. This money helps pay the program's fee to the station, G-Town Radio, and enables it to continue broadcasting and providing infrastructure support to the program.

## Friends in the Wider Community

\$250 **Pendle Hill**, submitted by Janaki Spickard-Keeler. Pendle Hill's Education and Publications programs bring a Quaker lens to the work of building a new world by addressing racial justice, environmental activism, reparations, practical peacemaking, #me too, and nonviolent direct action along with programs and publications on Quaker and spiritual themes. (Note, in future years, a donation to Pendle Hill will come under donations to Quaker and Community Groups – see below). For this year, we will supplement this grant with a \$45 annual subscription for Pendle Hill Pamphlets for the Meeting library.)

### Total Recommended Grants for 2021-2022: \$2,995

In addition, the Peace and Social Concerns Committee recommends continuing the donations made in 2020 (by the Finance Committee) to the following groups:

#### Quaker Organizations

Friends Committee on National Legislation (FCNL)	\$500
Friends General Conference (FGC)	250
American Friends Service Committee (AFSC)	250
Friends Journal	250
Friends World Committee for Consultations (FWCC)	250
Quaker Voluntary Service (QVS)	250
Fellowship of Friends of African Descent (FFAD)	<u>250</u>
Subtotal	\$2,000

#### Community Organizations

Northwest Philadelphia Interfaith Hospitality Network (NPIHN)	\$1,500
Historic Fair Hill	500
Chestnut Hill Community Fund (CHCF)	250
Awbury Arboretum	250
Wesley Enhanced Living at Stapeley	250
Friends of the Wissahickon (FOW)	<u>250</u>
Subtotal	\$3,000

#### Donations Total

\$5,000

This fall we plan to re-examine the donation list in the light of recent discussions on financial discernment, investigate the actual needs of some of these groups, identify additional groups who could perhaps benefit more from our donations, and make recommendations for changes this time next year.

**Stewardship Committee Annual Report**  
**May 16, 2021**

This past year the Stewardship Committee motored on in much the way we had pre-pandemic. We are a committee of four to seven people. We meet approximately four times a year with the goal of producing two effective appeal letters and helping the Meeting raise our contribution budget which has been around \$130,000 for the past four years.

Our first fund appeal goes out just before Thanksgiving. Roughly six weeks before the appeal goes out, we have a meeting to plan the letter and organize the preparation of the letter. Then shortly before Thanksgiving we have a mailing party, usually with pizza, to put the letter out. The whole process is a very positive experience, and the mailing parties with pizza, often at Mary Day Kent's house, are particularly fun.

Our second appeal is intended to bring in money to help us meet our goals at the end of the fiscal year, June 30th. So we plan to mail the second appeal around May 20th.

After each appeal is mailed, we aim to give reminders at Meeting as well as provide some idea of how we are doing when we are able to do so.

While our work is usually focused on these two appeals, we are also open to helping with special fundraising project, such as the project we did to help raise money for the solar panels.

We are happy to have added two members to our committee. Our committee now consists of Nikka Beaugard, Mary Day Kent, Vera Krymskaya, Jon Landau, Bill McCall, Jean Warrington, and Signe Wilkinson.

Jon Landau

**Chestnut Hill Friends Meeting**  
**Monthly Meeting for Business**  
**April 18, 2021**

The Meeting for Business was clerked by Dylan Steinberg. Twenty-three Friends were present via Zoom. Ellen Deacon served as Elder, holding the meeting in the Light. The meeting began with a period of silent worship and the reading of the queries for the Fourth month – Nurturing Our Community: Care for the Meeting.

Responses included:

- One thing I have learned from my aunt is that to receive help, we often have to ask for help. When we live physically distant from each other, this can be difficult. I talk to my aunt at least once a week and still it's hard to figure out what she needs. This is further complicated because she's so independent and fierce. That's my worry in the pandemic – that we're physically disconnected so much that it's hard to know when others we love are in need.
- Care and Counsel only learns of the needs of some of our members and attenders. The needs of others are helped by the unsung care and kindness shown by other people in our Meeting community. One member brought dinner to another young family every Friday night, not through Care and Counsel, just as a loving act. We don't know about all acts of generosity, but we need to hold them in our hearts.
- One of today's queries asked how we help each other to live with integrity. Integrity means we don't back down when there are questions that need to be brought out. I am grateful for the call for wholeness that "integrity" gives.

1. **Clerk's Report.** Dylan brought forward the following:

- a. **Two housekeeping notes.** There is an updated version of the agenda and support materials on the website. Also, to the agenda we are adding the results of the Return to Meeting Survey conducted by Worship and Ministry.
- b. **In-person events at meetinghouse resuming.** It was requested that people please: (1) check with the Meeting secretary if you want to schedule an event there, (2) make sure the online meetinghouse calendar reflects any activities at the meetinghouse in which you're involved, and (3) check the calendar before you stop by the meetinghouse, so you don't interrupt scheduled activities. A member asked about holding committee meetings at the meetinghouse. It was explained that this would work as long as we observe the City's limit on indoor gatherings of 25 people. Another said Landscape would like to hold the spring plant sale May 23 at the meetinghouse and asked if in-person worship would be happening then. It was said that this was unlikely, but outdoor worship may be held that Sunday.

2. **Spiritual State of the Meeting Report (attached).** Rebecca Heider, clerk of Worship and Ministry, asked if there were any questions before the meeting considers its approval. One Friend thanked the group for preparing this powerful, accurate accounting of the last year and suggested two edits: (1) softening the title "A Time to Refrain from Embracing" to reflect that while we were physically apart during the pandemic, we were together in community, and (2) modifying the sentence "One Friend from Germany felt such a connection with us online that she was moved to apply for membership" to explain that this Friend grew up

**Chestnut Hill Friends Meeting**  
**Monthly Meeting for Business**  
**April 18, 2021**

in CHFM. The person who wrote the report said her use of this piece of biblical scripture as the title felt Spirit led. A Friend suggested adding to the title another excerpt from the same scripture – the phrase “A Time to Love.” The Meeting asked W&M to consider these suggestions and approved the report.

3. **Care and Counsel Annual Report (attached).** Clerk Miyo Moriuchi read a letter from longtime member Karen Cromley requesting with great sadness to transfer her membership from CHFM to Kendal Meeting. Karen lives at Kendal and has been active in that Meeting for 13 years. The meeting approved the transfer. Dylan asked attendees to send their warm thoughts about Karen to him to include in the letter to the clerk of Kendal commending Karen to that Meeting’s care. Miyo brought forth the committee’s annual report. A Friend corrected Ernie Cuff’s date of death. Another pointed out there were other births in addition to the one noted. Miyo agreed to research and add this information. One person complimented C&C’s excellent work caring for our community but expressed concern that we need to do a better job caring for the young adults in our community and the children who attend First Day School – groups for whom virtual meeting and virtual First Day School aren’t that satisfying.
4. **Treasurer’s Quarterly Report (attached).** Treasurer Beth Zelasky reviewed the Budget vs Actual Report for July 2020 to March 2021, which covers the first three quarters of our fiscal year. She observed that traditionally our revenue is a combination of contributions and rental income, but because the meetinghouse has been closed, revenue has been coming predominantly from contributions and operating expenses have been lower than usual. The report showed that the Meeting is behind the budgeted year-to-date contributions, but it was noted that this could be largely made up in the fourth quarter when the Meeting receives about 25% of its annual contributions. Because of the pandemic, Finance anticipated that the Meeting could have a deficit in this year and our cash reserve fund will be able to cover the shortfall.
5. **Results of Return to Worship Survey of Meeting (attached).** Rebecca Heider, clerk of Worship and Ministry which conducted the survey, expressed gratitude to the 70 people who responded and thanked Sarah Whitman who put together the results and collated the comments (attached). About 40% are ready to return to worship now and about another 20% will be ready to return when they and their families are vaccinated. W&M will follow up on ideas about alternatives to in-person worship before we can open the meetinghouse. One Friend found the survey responses comforting since they show tolerance and flexibility and an understanding that there will be experimentation and not everything will work at first. The link to the survey results will be included in the next newsletter and sent to all clerks.

Several members asked when the meetinghouse will open for meeting. Dylan said that over the next few weeks the small working group that’s considering how to hold hybrid worship will bring the Meeting a proposal at either a called meeting or at the May meeting for business. A Friend asked whether this means there is no chance we will be able to hold in-person meeting until the end of May. Dylan noted that the working group is following the protocol decided upon at the March business meeting, which asked that a proposal for hybrid worship come before a called or regular meeting for business for approval. He also observed that the sense at the March business meeting was that we would rather do this right than do it



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quickly. It was pointed out that people who are eager to participate in worship in person can gather in small groups at someone's home at any time and on Sunday such groups could join virtual worship via Zoom together. To avoid possibly excluding some from these gatherings, W&M will offer small group in-person worship sign up to all.

**6. Philadelphia Quarter Update (attached).** Philadelphia Quarter representative Tricia Walmsley summarized the update and added that people from Meetings throughout the region and around the US attended the April 17 Recording Clerk Workshop for an excellent presentation by the yearly meeting's Recording Clerk Jim Herr. Phil Anthony said that at the April 25 Quarterly Meeting, clerk Kathleen Kahrnak-Glasby will lead a discussion to explore where the Quarter wants to go. Registration: at <https://www.fgcquaker.org/cloud/philadelphia-quarterly-meeting/events/change-air-april-25-2021-philadelphia-quarterly-meeting>

**7. Approval of Minutes.** With two suggested edits, the minutes were approved. (Final edited version attached.)

**8. Announcements**

1. Annual Reports due in May
  1. Tuition Assistance
  2. Stewardship
2. Other reports due in May
  1. First Reading of the Budget from Finance
3. Release date for June 19 is tomorrow

**9. Closing Worship**

Liz Williams, Recording Clerk

## **A Time to Love, a Time to Refrain from Embracing Chestnut Hill Friends Meeting's Spiritual State of the Meeting Report for 2020**

This has been a challenging year for Chestnut Hill Friends Meeting, as we struggled to respond faithfully to the global pandemic, ongoing murders of Black citizens by the police, and an increasingly polarized political climate. With the outside world changing so rapidly, many of us found it difficult at times to stay grounded enough to discern how Spirit was leading us. Fortunately, we were able to lean on one of our biggest strengths: each other.

When things are going well, it can be easy to think of community as a nice thing to have: pleasant, not too onerous, a background hum in our busy lives. This year has awakened us to the fact that community is not just pleasant, it is essential. In hard times, we turn to Spirit and to each other. By this measure, we can say that Spirit has been at work among us this year, and that even as we grieve our losses, we also celebrate the precious ways the pandemic has knitted us together. When we look around at our community, we see the many ways that Love has manifested among us. What follows are just a few examples.

### **Our Pandemic Response**

When the pandemic began, we immediately closed the meetinghouse and moved all meeting activities online. Our Worship & Ministry Committee worked quickly to figure out how best to recreate and support our worship online. A number of Friends brought their knowledge and gifts to the technical aspects of worship over Zoom; others helped technology-challenged Friends access our virtual meetings. As the demand for technical help continued month after month, it placed a strain on this small group of volunteers, and we are realizing that we will need additional support to meet our ongoing need for technical services in 2021.

Our Office and Property Committees kept on top of conflicting and ever-changing safety guidance and restrictions from all levels of government. Our tireless newsletter editors ramped up our communications significantly to circulate timely information and Zoom links. The Meeting's clerk convened an Ad Hoc COVID Response Committee, consisting of committee clerks as well as individuals with relevant expertise. This group met biweekly and then on an as-needed basis to make decisions about safety and pandemic response that couldn't wait until business meeting. This group was guided by the principle of an organic response, with individuals and committees being attentive to Spirit and to our community to discern what felt safe and what felt necessary as the situation evolved.

### **Our Worship**

To the surprise of some among us, we found that online worship, though not the same as in-person worship, does work and can even be gathered. We were delighted to have members and attenders return to worship whom we had not seen in many years because they now live at a distance or were physically unable to join us at the meetinghouse. From our computer screens, we were able to welcome Friends from overseas, at home with a new baby, or confined to a hospice bed. One Friend from Germany with a past connection to our Meeting felt such a connection with us online that she was moved to apply for membership. Having had these Friends in our midst this year, we are unwilling to lose them when we move our worship back into the meetinghouse in 2021. Thus, we have made a commitment to have hybrid worship

once it is possible to gather in person again. Discerning how to make that hybrid experience seamless and inclusive without placing unsustainable burdens on the community will be a primary challenge for 2021.

In terms of our vocal ministry, while we continue to yearn for deeper grounding for some messages, our experience of online communal worship is in some ways richer than before as we have been blessed by vocal ministry from Friends who have joined us online. Our Worship & Ministry Committee has sought to deepen our collective understanding of Spirit-led vocal ministry by sponsoring Adult Classes and engaging with individual ministers.

When the lockdown restrictions eased, several Friends followed a leading to hold a socially distanced meeting for worship outdoors at the meetinghouse when weather permits. Tuesday morning worship continues on Zoom, with half an hour of worship and half an hour of reading from *Faith & Practice*, as does our semimonthly Bible Study group.

### **Support of Our Community**

Some of our deepest concerns during this challenging time have been to maintain a sense of connection among us and to care for those who have been isolated. As well as handling membership issues, our Care & Counsel Committee offered other support to many members and attenders, including offering outdoor childcare so that young parents can attend outdoor worship. In partnership with Care & Counsel, Hospitality Committee members brought meals to those with medical issues and new parents. We hope this brought love and attention and sustenance to those of our community who are in need. At a time when so many are struggling, this has been an enormous undertaking. We lost several beloved members of our community this year and gathered online to honor the lives of members we loved even when the ugliness of a racist Zoom bombing tried to get in the way. Our Care & Counsel and Worship & Ministry Committees jointly formed an Ad Hoc Committee on End-of-Life Issues to formalize committee responsibilities after a death so that this ministry is shared more equitably across committees and no essential tasks are missed.

Although we closed the meetinghouse in March, we made the decision to honor our commitment to our paid employees and continue to do so. With nearly all rental income and Skyspace contributions lost, our Finance Committee guided us through difficult budgetary decisions, including whether to apply for paycheck protection (we did not), accept a government loan, or delay our mortgage payments (both of which we did). Despite the financial challenges posed by the pandemic, appeals from our Stewardship Committee prompted great generosity from community members to ensure we met our budgetary goals. These and other financial decisions have highlighted our need for a more grounded process for discernment around financial questions that are beyond the purview of any single committee. An Ad Hoc Committee on Financial Discernment was formed to bring needed clarity and grounding to our financial decision making.

Our Nominating Committee seeks to help match Friends' gifts and the movement of Spirit in their own spiritual journeys to the movement of the Spirit in the life and work of the Meeting. With a new standing committee (Addressing Racism) and the proliferation of Ad Hoc Committees (Refugee Support, End-of-Life Issues, COVID Response, and Financial Discernment), we have a lot of openings to fill in a community whose members already feel stretched thin. We find that a small group of very active people wear many different hats, which

means that (as we have learned to our sorrow) the loss of one of these essential people can have a devastating effect on the operations of the Meeting in addition to its emotional impact. Nominating Committee works hard to fill open committee slots, and this year met the additional challenge of identifying a new Clerk, Treasurer, and Recording Clerk.

Caring for one another, building community, welcoming visitors, and creating a peaceful place in which people can be with others, are some of the ways that Spirit moves in the work of our committees. We have sorely missed aspects of our community life that have been difficult to recreate online, including the wonderful food and conviviality provided by our Hospitality Committee and the warm welcome of guests by our Outreach Committee. Our Skyspace Committee has missed providing the world with a meditative 50-minute slow-art experience where many of our guests find an element of the Divine as they contemplate the heavens through our open roof. Our monthly hymn sing has also proved impossible to undertake safely. When these activities are possible again, we will cherish them all the more for this time of absence.

### **Education and Enrichment**

Our bimonthly Adult Class offerings this year have helped to keep us connected to our Quaker practice, to our various leadings in the wider world, to the arts, and to big questions of life and death. With a robust schedule of diverse programming, attendance at Adult Class has grown over the past few years, with typically 25 to 30 people joining. The Zoom format has made it possible to have presenters and guests join us from afar, broadening the scope of our programming. Adult Classes have allowed various committees to lift up their concerns, to educate, and to provide a forum for conversations about difficult topics such as racism and reparations.

The Religious Education Committee has been faithful in creating online programming for our children since the start of the pandemic, though we are saddened that attendance has been low. The online experience is just not the same as in person, especially for young people who are already fatigued by online schooling. It has been difficult for young families to stay connected with the Meeting during this time, and we have looked for creative solutions to reach them. Our Zoom Christmas pageant was well-attended, and on December 21st we all enjoyed Winter Solstice Bedtime Stories from around the world. We know that many families are struggling, and we miss having them with us.

### **Our Witness in the World**

Our witness in the wider world also looked different this year. We were unable to host homeless families through the Philadelphia Interfaith Hospitality Network this summer as we usually do, and instead our PIHN Committee collected food, personal care items, furniture, and Christmas presents for PIHN families.

Our Refugee Support Working Group has continued to raise funds for Syrian refugees, led by Spirit in compassion and empathy for those around the world who are struggling with basic needs. Thanksgiving pie-baking was both a logistical challenge and also a great success in terms of fundraising and community building in the midst of a difficult holiday.

Our Peace & Social Concerns Committee focused on educating the Meeting about the faith-based community organization POWER, an effort which culminated in our joining POWER

this year. A goal for 2021 will be to involve the wider meeting community in POWER in a deeper and more consistent way. As usual, the committee accepted grant applications from community members and distributed \$5,000 to local service organizations.

We continue to grapple with racial justice issues, both within the Society of Friends and in the wider society. After the brutal murder of George Floyd, we organized a socially distanced silent vigil for racial justice at the meetinghouse. This year we became clear that our Ad Hoc Antiracism Working Group needed to become a standing committee, now called the Addressing Racism Committee. At a called meeting for worship with attention to business in July, that committee presented the results of their 2019 survey to assess the racial climate of the meeting. More than 60 responses were collected, and the analysis and presentation of those results were monumental tasks. To quote that report:

“With approximately 87.5% of the meeting community identifying as white, white perspectives, sensibilities and biases pervade the culture of Chestnut Hill Monthly Meeting. The voices of People of Color (POC) and their perspectives are so underrepresented as not to be representational at all. In a spiritual community that prides itself on searching for ‘Truth,’ this is a serious deficit.”

Overall, the survey results demonstrated that the meeting community sees spiritual value in addressing racism and has a good understanding of some issues, yet many of us have very little racial diversity in our lives. This analysis gives us a clearer picture of where to focus our energies going forward. Thirty Friends came to hear the report and join in the worship sharing that followed. We continue to look to each other for support and accountability in this work, for example through a book group organized by our Library Committee to read *Me and White Supremacy*.

In a time when many local polling places were closed for safety concerns, we opened our meetinghouse to three different divisions on election day, welcoming hundreds of voters. We were thankful to have this opportunity to support the democratic process.

In all of the challenges this year has brought—the pandemic, the racial justice crisis, the climate crisis, and political polarization—we sense that Spirit is asking us to become braver, more grounded, and more faithful. It is easy to be discouraged by overwhelming crises, but it has been heartening to see how, when some among us keep the faith, it invigorates all of us to continue on. As we grapple with the spiritual challenges of our time, we expect to see changes within ourselves and within the Meeting.

## **Conclusion**

In the midst of an incredibly stressful and unprecedented year, we have held onto each other well. The pandemic could easily have been a period of hibernation or a slow falling away, but relationships have continued to grow. We are asking deep questions together, and we are taking on new and challenging work. We have found ways to stay open to the promptings of the Guide within our Meeting and out in the world.

At the same time, we know that this has not been true for everyone. Our online meetings for worship have shrunk in size over time, and younger people are not as present. Online worship does not work for everyone, and some Friends feel isolated. We have had to lay down so many things that we did before COVID. We don’t know when it will be safe to physically gather again, and we don’t know how much we will have changed when we finally do gather.

Love required us to stay physically distant this year. Love required us to be stronger than perhaps we would have preferred; to plant ourselves deeply in faith to withstand the gales of turbulent times; to reach out to each other and lean on each other and support each other; to be a true community. Much is still uncertain, but we take heart from the ongoing work of our Property and Landscape Committees, who maintain our meetinghouse and its grounds, keeping things clean and orderly, cutting the grass, tending the plants: holding the faith that someday we will at last embrace each other again.

# Care and Counsel Committee Annual Report 2020

## Chestnut Hill Friends Meeting

-submitted April 18, 2021

### Introduction

2020 for the world and Chestnut Hill Friends Meeting was an exceptional year bound by the CoVid 19 pandemic. From March 29, 2020, the Meetinghouse was closed except for the staff. All Meetings for Worship and committee meetings went to the Zoom platform. Lost were the greetings and smiles after Meeting for Worship and the ease of checking in in the hall, over potluck and during committee meetings.

Connection was more difficult and precious. We learned new modes with Zoom and remarkably our community held, comforted, and strengthened. Members and attenders reached out to feed, transport and help one another. We are more than our handsome building, we are the lifelines, spiritual and physical, to one another.

### C & C Members

The members of Care and Counsel for 2020 were Mickey Abraham, Jude Brandt, Tee Bushnell, Joe Byers, Cristiana Mack, Miyo Moriuchi (Clerk) and Peter Warrington. Nan Thompson resigned. Sarah Whitman served from September 2020 to March 2021. In March 2021 Carol O'Donoghue and Kerry Krieger joined the Committee.

The Committee met on the second Tuesday of the month at 7 pm from September through June.

### Members, Births, Weddings and Memorial Meetings

In 2020 CHFM welcomed the following new members, **Will Anninger** and **Carol O'Donoghue** and their daughter, **Lily Anninger** (Associate member) and **Leyna Garrettson**. Leyna's membership deserves comment as she lives in Duisberg, Germany and Zoom made her membership possible. We had the pleasure of Welcome parties for Paul DuSold and Will, Carol and Lily. Associate Membership was requested for **Benjamin Sanno Spickard Chiarello** (b. March 3, 2020) by his parents Janaki Spickard Keeler(member) and Andrew Chiarello.

In our greater Meeting community, five additional babies were welcomed! **Gabriella Colella** to Patricia and Vincent Colella, **Amirah Talia Davis** to Naomi White and Tariq Davis, **Efe George Eshun** to Rachel and David Eshun, **Nora Ordway** to Claire Landau and Scott Ordway, and **Leila Rose White** to Noah White and Madeline McNichol.

The following deaths occurred in 2020: **Ernie Cuff** on January 8, **Howard Lesnick** on April 19, **Annette Brozka** died August 11, and **John Bienick** on October 7. In 2021 **Storm Evans** died on January 9, and **Bob Betts** died on February 4.

Memorial Meetings for Worship were held by Zoom for Ernie Cuff on August 8, John Bienick on November 8 and Storm Evans on January 30, 2021. Memorial Minutes were written for Ernie Cuff, Howard Lesnick, John Bienick and Storm Evans. With deep sadness we remembered these Friends and wished to have comforted their families and each other in person.

### **Assistance to Friends in Need**

The Care and Counsel Committee works to support members and attenders who are facing personal or family problems, often related to health issues. This year, meals were delivered to 10 individuals for multiple weeks. Friends drove others to medical appointments. Referrals were made to the Friends Counseling services. The members of Care and Counsel do not do this work alone, but share it with other Friends in our Meeting.

The members of Care & Counsel divide the Directory of Chestnut Hill Friends Meeting into **Care Circles**. Several times year a Care Circle email or letter greets members/ attenders and inform them of assistance the meeting can provide.

Several members have **Support Committees** to offer clearness and holding in worship.

### **Financial Assistance**

Two funds at Chestnut Hill Friends Meeting are under the supervision of Care & Counsel:

The **Education Fund** is a source of financial assistance to help meeting members deepen their understanding of the Religious Society of Friends by attending workshops, Quaker gatherings and other educational opportunities. In 2020 a member received a grant to attend a Pendle Hill workshop on Clerking.

The **Emergency Financial Assistance Fund** (formerly the **Needy Friends Fund**) was used to assist members of the meeting in situations of temporary financial distress. As either grants or loans, the money can be used for housing, food, transportation, medical or other emergency needs. Care & Counsel can also assist Friends who need support to apply for resources from Philadelphia Yearly Meeting.



From the beginning of the Corona-Virus pandemic, information about these funds have been in the weekly Bulletin and monthly Newsletter and announced after Meeting for Worship.

### **Joint Committee on End of Life issues**

Begun in February 2019, the End of Life Committee, a joint Committee of Care & Counsel and Worship & Ministry, worked to create **an End of Life planning form** and a ***Member Handbook on Funerals, Memorial Services, Burials and Other Options***. These were introduced in two Adult Religious Education sessions on March 7 and 14. They are linked on the website. Additional education will continue.

### **Pandemic Response**

Care and Counsel passed along information about vaccination access and supports the Meeting as it moves forward to a safe, responsible return to the Meetinghouse. Finally, Committee members have stretched and grown to support both the Meeting Community and each other. We have been well-used in our work.

- submitted by Miyo Moriuchi, Clerk of Care & Counsel Committee

# Chestnut Hill Friends Meeting

Budget vs. Actuals: FY2021 Operating Budget - FY21 P&L Classes

July 2020 - March 2021

	OPERATING FUND			TOTAL		
	ACTUAL	BUDGET	% OF BUDGET	ACTUAL	BUDGET	% OF BUDGET
<b>Revenue</b>						
4000 Contributions				\$0	\$0	0%
4010 Member Contributions	78,199	97,500	80.00 %	\$78,199	\$97,500	80.00 %
4020 Attender Contributions	11,610	32,500	36.00 %	\$11,610	\$32,500	36.00 %
4030 Bequests/Other Contrib.	2,025	4,000	51.00 %	\$2,025	\$4,000	51.00 %
4050 Skyspace Contributions	113	2,500	5.00 %	\$113	\$2,500	5.00 %
<b>Total 4000 Contributions</b>	<b>91,946</b>	<b>136,500</b>	<b>67.00 %</b>	<b>\$91,946</b>	<b>\$136,500</b>	<b>67.00 %</b>
4200 Use of Meeting House				\$0	\$0	0%
4210 Regular Tenants	1,781	10,000	18.00 %	\$1,781	\$10,000	18.00 %
4220 Weddings & Events	900	12,500	7.00 %	\$900	\$12,500	7.00 %
4230 Event Facilitator Charge		2,000		\$0	\$2,000	0%
4299 COVID-19 Refunds	-3,290			\$ -3,290	\$0	0%
<b>Total 4200 Use of Meeting House</b>	<b>-609</b>	<b>24,500</b>	<b>-2.00 %</b>	<b>\$ -609</b>	<b>\$24,500</b>	<b>-2.00 %</b>
4300 Interest & Dividends	258	300	86.00 %	\$258	\$300	86.00 %
4310 Insurance Dividend	1,200	100	1,200.00 %	\$1,200	\$100	1,200.00 %
<b>Total 4300 Interest &amp; Dividends</b>	<b>1,458</b>	<b>400</b>	<b>364.00 %</b>	<b>\$1,458</b>	<b>\$400</b>	<b>364.00 %</b>
4400 Other Income	530			\$530	\$0	0%
<b>Total Revenue</b>	<b>\$93,325</b>	<b>\$161,400</b>	<b>58.00 %</b>	<b>\$93,325</b>	<b>\$161,400</b>	<b>58.00 %</b>
<b>GROSS PROFIT</b>	<b>\$93,325</b>	<b>\$161,400</b>	<b>58.00 %</b>	<b>\$93,325</b>	<b>\$161,400</b>	<b>58.00 %</b>
<b>Expenditures</b>						
69800 Uncategorized Expenses	50			\$50	\$0	0%
7100 Wages & Benefits				\$0	\$0	0%
7110 1st Day School Staff	2,531	4,700	54.00 %	\$2,531	\$4,700	54.00 %
7120 Meeting Secretary	10,021	14,000	72.00 %	\$10,021	\$14,000	72.00 %
7130 Child Care Compensation	54	2,500	2.00 %	\$54	\$2,500	2.00 %
7131 Facilities Coordinator	945	2,500	38.00 %	\$945	\$2,500	38.00 %
7132 Cleaning Staff	9,212	17,000	54.00 %	\$9,212	\$17,000	54.00 %
7137 Bookkeeper	1,085	2,800	39.00 %	\$1,085	\$2,800	39.00 %
7140 Payroll Taxes	1,679	3,000	56.00 %	\$1,679	\$3,000	56.00 %
7150 Workers' Compensation	670	850	79.00 %	\$670	\$850	79.00 %
<b>Total 7100 Wages &amp; Benefits</b>	<b>26,197</b>	<b>47,350</b>	<b>55.00 %</b>	<b>\$26,197</b>	<b>\$47,350</b>	<b>55.00 %</b>
7200 Office & Administrative				\$0	\$0	0%
7210 Office Supplies	81	250	32.00 %	\$81	\$250	32.00 %
7220 Telephone & Internet	2,398	4,000	60.00 %	\$2,398	\$4,000	60.00 %
7230 Computer & Software	1,000	1,000	100.00 %	\$1,000	\$1,000	100.00 %
7240 Postage and Printing		450		\$0	\$450	0%
7250 Legal & Professional		100		\$0	\$100	0%
7290 Miscellaneous Expense		75		\$0	\$75	0%
<b>Total 7200 Office &amp; Administrative</b>	<b>3,479</b>	<b>5,875</b>	<b>59.00 %</b>	<b>\$3,479</b>	<b>\$5,875</b>	<b>59.00 %</b>
7300 Building & Grounds				\$0	\$0	0%
7310 Electricity	6,274	8,500	74.00 %	\$6,274	\$8,500	74.00 %

# Chestnut Hill Friends Meeting

Budget vs. Actuals: FY2021 Operating Budget - FY21 P&L Classes

July 2020 - March 2021

	OPERATING FUND			TOTAL		
	ACTUAL	BUDGET	% OF BUDGET	ACTUAL	BUDGET	% OF BUDGET
7320 Gas Heat	253	400	63.00 %	\$253	\$400	63.00 %
7330 Water and Sewer	885	2,900	31.00 %	\$885	\$2,900	31.00 %
7340 Repairs and Replacement	780	5,000	16.00 %	\$780	\$5,000	16.00 %
7341 Fire Alarm Maint./Monitoring	340	880	39.00 %	\$340	\$880	39.00 %
7342 Elevator Maintenance/Repairs	1,535	2,000	77.00 %	\$1,535	\$2,000	77.00 %
7346 HVAC Maintenance	157	750	21.00 %	\$157	\$750	21.00 %
7350 Property Insurance	10,804	10,000	108.00 %	\$10,804	\$10,000	108.00 %
7360 Housekeeping & Supplies	43	550	8.00 %	\$43	\$550	8.00 %
7370 Cleaning Services		450		\$0	\$450	0%
7374 Snow Removal		2,500		\$0	\$2,500	0%
7375 Landscaping	3,570	6,500	55.00 %	\$3,570	\$6,500	55.00 %
7395 Mortgage Interest & Principal	20,657	34,500	60.00 %	\$20,657	\$34,500	60.00 %
<b>Total 7300 Building &amp; Grounds</b>	<b>45,298</b>	<b>74,930</b>	<b>60.00 %</b>	<b>\$45,298</b>	<b>\$74,930</b>	<b>60.00 %</b>
7400 Committee Expenses				\$0	\$0	0%
7430 Hospitality Committee		250		\$0	\$250	0%
7435 Interfaith Hospitality		300		\$0	\$300	0%
7440 Library Committee		150		\$0	\$150	0%
7450 Outreach Committee		200		\$0	\$200	0%
7455 Peace & Social Concerns		200		\$0	\$200	0%
7465 Religious Ed./1st Day		250		\$0	\$250	0%
7470 Religious Ed./Adult	500	800	63.00 %	\$500	\$800	63.00 %
7475 Worship & Ministry Com.		400		\$0	\$400	0%
7499 Committee Discretionary	263	1,000	26.00 %	\$263	\$1,000	26.00 %
<b>Total 7400 Committee Expenses</b>	<b>763</b>	<b>3,550</b>	<b>21.00 %</b>	<b>\$763</b>	<b>\$3,550</b>	<b>21.00 %</b>
7500 Covenants and Grants				\$0	\$0	0%
7510 Yearly Meeting Covenant	16,875	22,500	75.00 %	\$16,875	\$22,500	75.00 %
7520 Quarterly Mtg Covenant	1,650	2,200	75.00 %	\$1,650	\$2,200	75.00 %
7530 Grants for Quaker/Community		5,000		\$0	\$5,000	0%
7540 Grants for P&SC	500	5,000	10.00 %	\$500	\$5,000	10.00 %
7550 Tuition Assistance		6,000		\$0	\$6,000	0%
<b>Total 7500 Covenants and Grants</b>	<b>19,025</b>	<b>40,700</b>	<b>47.00 %</b>	<b>\$19,025</b>	<b>\$40,700</b>	<b>47.00 %</b>
7600 Other Expenses				\$0	\$0	0%
7620 Transaction Fees	166	500	33.00 %	\$166	\$500	33.00 %
<b>Total 7600 Other Expenses</b>	<b>166</b>	<b>500</b>	<b>33.00 %</b>	<b>\$166</b>	<b>\$500</b>	<b>33.00 %</b>
PayPal Fees	7			\$7	\$0	0%
Uncategorized Expense	16			\$16	\$0	0%
<b>Total Expenditures</b>	<b>\$95,002</b>	<b>\$172,905</b>	<b>55.00 %</b>	<b>\$95,002</b>	<b>\$172,905</b>	<b>55.00 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -1,677</b>	<b>\$ -11,505</b>	<b>15.00 %</b>	<b>\$ -1,677</b>	<b>\$ -11,505</b>	<b>15.00 %</b>
<b>NET REVENUE</b>	<b>\$ -1,677</b>	<b>\$ -11,505</b>	<b>15.00 %</b>	<b>\$ -1,677</b>	<b>\$ -11,505</b>	<b>15.00 %</b>

# Chestnut Hill Friends Meeting

## Statement of Financial Position

As of March 31, 2021

		TOTAL	
	AS OF MAR 31, 2021	AS OF DEC 31, 2020 (PP)	CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
1011 Valley Green Checking	120,725.76	124,850.37	-4,124.61
1012 Valley Green Money Market	155,391.54	150,674.68	4,716.86
1025 PYM Donation Account	5,035.00	8,745.00	-3,710.00
1026 PayPal Account	5,149.79	4,756.99	392.80
1300 Friends Fiduciary Corp.	0.00	0.00	0.00
1310 FFC Education Fund	17,518.74	17,182.26	336.48
1320 FFC Graveyard Fund	36,218.16	35,522.52	695.64
1330 FFC Needy Friends Fund	58,620.48	57,494.56	1,125.92
<b>Total 1300 Friends Fiduciary Corp.</b>	<b>112,357.38</b>	<b>110,199.34</b>	<b>2,158.04</b>
<b>Total Bank Accounts</b>	<b>\$398,659.47</b>	<b>\$399,226.38</b>	<b>\$ -566.91</b>
Accounts Receivable			
1410 Rents Receivable	5,473.95	5,323.95	150.00
1420 Loans to Needy Friends	2,600.00	0.00	2,600.00
<b>Total Accounts Receivable</b>	<b>\$8,073.95</b>	<b>\$5,323.95</b>	<b>\$2,750.00</b>
Other Current Assets			
1510 Undeposited Funds	335.00	11,935.00	-11,600.00
1550 Prepaid Expenses	20,706.44	20,706.44	0.00
<b>Total Other Current Assets</b>	<b>\$21,041.44</b>	<b>\$32,641.44</b>	<b>\$ -11,600.00</b>
<b>Total Current Assets</b>	<b>\$427,774.86</b>	<b>\$437,191.77</b>	<b>\$ -9,416.91</b>
Fixed Assets			
1620 Meetinghouse - 20 E. Mermaid Ln	5,355,659.73	5,355,659.73	0.00
1630 Plymouth Mtg. Graveyard	3,910.00	3,910.00	0.00
<b>Total Fixed Assets</b>	<b>\$5,359,569.73</b>	<b>\$5,359,569.73</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$5,787,344.59</b>	<b>\$5,796,761.50</b>	<b>\$ -9,416.91</b>

# Chestnut Hill Friends Meeting

## Statement of Financial Position

As of March 31, 2021

	TOTAL		
	AS OF MAR 31, 2021	AS OF DEC 31, 2020 (PP)	CHANGE
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	-47.51	-47.51	0.00
2005 Grants Payable	9,776.26	841.63	8,934.63
<b>Total Accounts Payable</b>	<b>\$9,728.75</b>	<b>\$794.12</b>	<b>\$8,934.63</b>
Other Current Liabilities			
2015 Security Deposits	450.00	150.00	300.00
2100 Payroll Liabilities	0.00	0.00	0.00
2105 Accrued Compensation	3,700.21	4,474.02	-773.81
Federal Taxes (941/944)	373.82	412.82	-39.00
PA Income Tax	60.65	231.54	-170.89
PA Local Tax	512.75	551.08	-38.33
PA Unemployment Tax	0.49	0.49	0.00
<b>Total 2100 Payroll Liabilities</b>	<b>4,647.92</b>	<b>5,669.95</b>	<b>-1,022.03</b>
2900 Valley Green Bank Mortgage	410,125.76	413,866.96	-3,741.20
2950 EIDL Loan	93,900.00	93,900.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$509,123.68</b>	<b>\$513,586.91</b>	<b>\$ -4,463.23</b>
<b>Total Current Liabilities</b>	<b>\$518,852.43</b>	<b>\$514,381.03</b>	<b>\$4,471.40</b>
<b>Total Liabilities</b>	<b>\$518,852.43</b>	<b>\$514,381.03</b>	<b>\$4,471.40</b>
Equity			
3000 Restricted Funds			
3010 Education Fund	0.00	0.00	0.00
3011 Education Fund - Prin.	13,451.02	13,451.02	0.00
3012 Education Fund - Inc.	6,524.00	6,187.52	336.48
<b>Total 3010 Education Fund</b>	<b>19,975.02</b>	<b>19,638.54</b>	<b>336.48</b>
3020 Graveyard Funds	0.00	0.00	0.00
3021 Graveyard Funds - Prin.	27,032.96	27,032.96	0.00
3022 Graveyard Funds - Inc.	46,119.40	45,423.76	695.64
<b>Total 3020 Graveyard Funds</b>	<b>73,152.36</b>	<b>72,456.72</b>	<b>695.64</b>
3045 E Flanagan Support	4,586.72	9,090.37	-4,503.65
3085 Greet the Light Fund	41,618.68	41,506.18	112.50
3087 Landscaping Fund	273.01	273.01	0.00
<b>Total 3000 Restricted Funds</b>	<b>139,605.79</b>	<b>142,964.82</b>	<b>-3,359.03</b>
3100 Designated Funds			
3120 Needy Friends Fund	84,771.85	86,019.93	-1,248.08
3150 EIDL Funds	93,900.00	93,900.00	0.00
<b>Total 3100 Designated Funds</b>	<b>178,671.85</b>	<b>179,919.93</b>	<b>-1,248.08</b>

# Chestnut Hill Friends Meeting

## Statement of Financial Position

As of March 31, 2021

	TOTAL		
	AS OF MAR 31, 2021	AS OF DEC 31, 2020 (PP)	CHANGE
3200 Unrestricted Funds			
3220 Net Worth - Fixed Assets	4,949,443.97	4,945,702.77	3,741.20
<b>Total 3200 Unrestricted Funds</b>	<b>4,949,443.97</b>	<b>4,945,702.77</b>	<b>3,741.20</b>
3210 Operating Reserve	89,346.60	102,369.00	-13,022.40
3300 Accumulated Net Income	4,106,567.84	4,106,567.84	0.00
3400 Allocation of Net Income	-4,204,360.02	-4,218,248.33	13,888.31
Net Revenue	9,216.13	23,104.44	-13,888.31
<b>Total Equity</b>	<b>\$5,268,492.16</b>	<b>\$5,282,380.47</b>	<b>\$ -13,888.31</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,787,344.59</b>	<b>\$5,796,761.50</b>	<b>\$ -9,416.91</b>

## Philadelphia Quarterly Meeting

Report to CHFM Meeting for Business, April, 2021

Under the care of the Quarter's new clerk, Kathleen Kahrnak-Glasby, and with steady and caring support from the Quarter's coordinator, Laura Lanza, and the clerk's mentor, Chestnut Hill Meeting's Phil Anthony, Philadelphia Quarter has a new spring in its step as we explore what the Quarter's role is to be in the coming years. Many of the Quaker institutions that used to be under the care of the Quarter have either moved or are no longer in existence. We see this as enabling us to concentrate now on strengthening the bonds between the eight worshipping groups in this area, as well as being able to offer support in concerns of general interest or need.

One of these perceived needs was addressed April 17 with a Recording Clerks' Workshop – online, of course – led by longtime PYM recording clerk Jim Herr.

In a development that will reduce our expenses, the Quarter will no longer lease office space from the Yearly Meeting. For the past year or so, we have been meeting on Zoom, so a gathering space has not been required for the representatives, but storage space is an issue. If any Meeting or individual has a large, dry basement or attic space available, we would love to hear from you! The Quarter also still needs/ is hoping to find a treasurer, an assistant clerk, and a recording clerk. If anyone has a leading to assist in any of these areas, please contact one of our CHFM representatives, Carla White or Tricia Walmsley

The next Philadelphia Quarterly Meeting will be held via Zoom on Sunday, April 25. West Philadelphia Worshipping Group will be the host. Program t.b.a. Look for the link and times of worship and business meeting in the CHFM Bulletin of this coming week

*,Respectfully submitted,  
Tricia Walmsley*