

Chestnut Hill Friends Meeting
Meeting for Worship with Attention to Business
February 21, 2021

The Meeting for Business was clerked by Dylan Steinberg. Twenty-seven Friends were present via Zoom. Ellen Deacon served as Elder, holding the meeting in the Light. The meeting began with a period of silent worship and the reading of the queries for the Second month – Deepening Our Faith: Meeting for Business.

Responses included:

- The phrase that caught my attention was about conducting our business “unhurried by the pressures of time” – the idea that time doesn’t matter during our deliberations. I am of an age when I count my minutes in life. I wouldn’t attend a meeting where people rambled on and on. Not only do we need to think about how the spirit moves us, but we also need to think about how we can let the spirit move us along.
- One thing I miss about meeting in person is coming into the quiet worship room before Meeting for Business and settling in. Today I had wanted to settle and anchor before business meeting, so I joined the online call a little early. But there was still an after-meeting social gathering using the Zoom link, and I felt a bit of pique. But then I thought we’re improvising during Covid and we have to share this Zoom channel, and let it move from worship time to social time back to worship for business. I realized that in fact we’re in worship all the time, every day. I felt a little sad that this exuberant social meeting sort of snapped off abruptly and people didn’t join Meeting for Worship for Business. I have some ideas about how we might want to encourage people to try business meeting ,which I can bring up at a more appropriate time.
- To prepare for business meeting, I looked through the documents and the items on the agenda. What came to me is surprise and gratitude for the people who make this work. Just looking over the slate of people put together by Nominating for committees reminded me that people do a lot of work. I think the Quaker model often doesn’t work well in the world, but where it does, I think it is because of the dedication of the people who make it work. And I’m so grateful to those few people.

1. **Clerk’s Report.** Dylan brought forward the following:

- a. We need to begin thinking about what Meeting for Worship will look like when the pandemic numbers have come down and we are able to gather again in person at the meetinghouse. There is a group that’s going to work on that, and this group will begin meeting soon. If you think you have something to add to this planning and would like to join this group, please let me know.
- b. I was struck by tension in the queries today between searching for truth “unhurried by the pressures of time” and recognizing that we speak through our inaction as well as our action. I am very aware of this as clerk of our Meeting.

2. **Treasurer’s Quarterly Report.** The Meeting’s new Treasurer Beth Zelasky said that since her background is in software, not finance, she is moving along a learning curve as she trains with Dylan. Beth brought forward the attached report and the following:

- a. Overall, we’re doing pretty well financially.
- b. The document “Statement of Activity: July to December” shows that we are operating with a positive net revenue. We are not making the expected income from renting the meetinghouse since

we can't hold gatherings due to Covid. But our expenditures have gone down, largely because we got three months of mortgage forbearance and our property insurance is a bit lower.

- c. "Budget Versus Actual FY2021" shows we are tracking well against budget.
 - d. The "Statement of Financial Position – Dec 2020" lists all our assets and liabilities and confirms we are in good shape.
3. **Nominating: Draft roster of committee membership.** Dylan explained that last year we adopted the practice of doing two readings of the committee roster recommended by Nominating. The first reading in February allows input into the draft roster and second in March is for the roster's final approval. Committee co-clerk Amey Hutchins brought forth the attached report.
- a. Amey thanked Nominating Committee members for their hard work – Betty Hartzell, Dan Heider, Ann Jones, Steve Elkinton, and co-clerk Liz Williams.
 - b. She pointed out that there are still some committees where we would like to further expand membership: Care & Counsel, Peace & Social Concerns, and Property & House.
 - c. Amey noted that the clerks of a number of committees are stepping down, thanked them for their service, and asked that the Meeting support the committees as they choose new clerks.

One person thanked Nominating. Another person thanked committee members rolling off and welcomed new members.

4. **Library Committee Annual Report.** Committee member Meg Mitchell presented the attached report. One person asked how to donate books to our library. Meg suggested first checking the library inventory on the Meeting's website to see if we already have the book, and, if not, letting the committee know the name of the book so they can pursue adding it to our library once our building is reopened.
5. **Office & Administration Annual Report.** Committee co-clerk Amey Hutchins brought forth the attached report. In addition, Amey said there are now 50 Friends actively using the new online directory and welcomed others to sign up. She noted that after March she will no longer be co-clerking the committee and asked all to be supportive of clerk Thomas and the Office Committee. A person pointed out that since the loss of Meeting secretary and key committee member Phil Jones in the fall of 2019, Office has had to manage through a lot of change and expressed thanks.
6. **Recorder Annual Report.** Recorder Amey Hutchins presented the attached report showing total membership at 226 and recording six new members and two deaths in the last year. She noted that Howard Lesnick's death last year is not reflected here because he was not a Meeting member and that Storm Evans' death in January will be included in next year's report.
7. **Skyspace Annual Report.** Clerk Signe Wilkinson brought forth the attached report. She also noted that longtime committee member Martha Rose is rolling off the committee and said Martha's deep understanding of the meaning of the Skyspace and how to represent it to the world will be missed. One person remarked that the Jasper String Quartet will be using our meetinghouse two times in the future and asked if Meeting wants to offer space to other performers. Dylan reminded everyone that the Meeting has a calendar and people need to go through Meeting secretary Robin Smith to get on the calendar to make sure the space is available. Amey noted that part of reason Jasper is using the meetinghouse is because of our special relationship and the fact that several people have volunteered to help with the performance.

8. **Property & House Update.** Clerk Dan Evans reported that on Feb. 10 nine East Mermaid Lane neighbors met with the Goldenberg Group (GG), represented by David Mercuris and Jason Tucker, and provided this summary:

David and Jason explained that the organization typically retains ownership of its buildings, so it is a landlord as well as developer. Asked why they haven't done anything with the Blossom property in the last year, they said that COVID has hurt their current tenants' retail operations, so their focus has been on helping their tenants.

They reported that the Blossom building is now boarded up and fully secure. They asked that any problems with trespassing or vandalism be reported to police through 911 so that the incidents are tracked, which they believe will produce a better police response in the future.

The neighbors said they wanted a residential development that is consistent with existing zoning and the character of the neighborhood and does not increase traffic a lot. Jason said that so far GG has decided:

1. Trees would be preserved if possible.
2. Preservation of the old meetinghouse will be considered but is not certain.
3. The adjacent playground is on Fairmount Park (City) property and Blossom has had an easement to the playground during "operational hours." The City does not want continued access without supervision, and GG has had liability concerns.

Jason gave his cell phone number and email address, and asked people to send questions to him and not ask workmen or others on the site.

Jason has offered to meet with CHFM, but we don't see a need for a meeting now. Dan will again send Jason the document about the Meeting's concerns regarding development of the Blossom property to see if Jason has any questions. The document, which was approved at the January 19, 2020 business meeting, was initially sent in February 2020 to GG. Dan, Dylan, and Ellen will continue to monitor the situation, including email circulated by East Mermaid Lane neighbors about the property.

9. **Addressing Racism Committee Update.** Committee member Jude Brandt noted the group is beginning to talk about acknowledging land use and asked anyone with thoughts or concerns get in touch with Jude or Ellen. The clerk asked Jude to send a paragraph that could be put in the newsletter.

10. **Minutes for Approval.** The January minutes were approved as submitted.

11. Announcements

1. Annual Reports due in March
 1. Adult Class
 2. Hospitality
 3. Nominating
2. Release date for April 17 is tomorrow

12. Closing Worship

Liz Williams, Recording Clerk

Chestnut Hill Friends Meeting

BUDGET VS. ACTUALS: FY2021 OPERATING BUDGET - FY21 P&L CLASSES

July - December, 2020

	OPERATING FUND			TOTAL		
	ACTUAL	BUDGET	% OF BUDGET	ACTUAL	BUDGET	% OF BUDGET
Revenue						
4000 Contributions				\$0	\$0	0%
4010 Member Contributions	60,931	97,500	62.00 %	\$60,931	\$97,500	62.00 %
4020 Attender Contributions	9,630	32,500	30.00 %	\$9,630	\$32,500	30.00 %
4030 Bequests/Other Contrib.		4,000		\$0	\$4,000	0%
4050 Skyspace Contributions		2,500		\$0	\$2,500	0%
Total 4000 Contributions	70,561	136,500	52.00 %	\$70,561	\$136,500	52.00 %
4200 Use of Meeting House				\$0	\$0	0%
4210 Regular Tenants	1,596	10,000	16.00 %	\$1,596	\$10,000	16.00 %
4220 Weddings & Events		12,500		\$0	\$12,500	0%
4230 Event Facilitator Charge		2,000		\$0	\$2,000	0%
4299 COVID-19 Refunds	-3,290			\$ -3,290	\$0	0%
Total 4200 Use of Meeting House	-1,694	24,500	-7.00 %	\$ -1,694	\$24,500	-7.00 %
4300 Interest & Dividends	163	300	54.00 %	\$163	\$300	54.00 %
4310 Insurance Dividend	1,200	100	1,200.00 %	\$1,200	\$100	1,200.00 %
Total 4300 Interest & Dividends	1,363	400	341.00 %	\$1,363	\$400	341.00 %
Total Revenue	\$70,231	\$161,400	44.00 %	\$70,231	\$161,400	44.00 %
GROSS PROFIT	\$70,231	\$161,400	44.00 %	\$70,231	\$161,400	44.00 %
Expenditures						
7100 Wages & Benefits				\$0	\$0	0%
7110 1st Day School Staff	1,716	4,700	37.00 %	\$1,716	\$4,700	37.00 %
7120 Meeting Secretary	7,302	14,000	52.00 %	\$7,302	\$14,000	52.00 %
7130 Child Care Compensation	54	2,500	2.00 %	\$54	\$2,500	2.00 %
7131 Facilities Coordinator	653	2,500	26.00 %	\$653	\$2,500	26.00 %
7132 Cleaning Staff	7,275	17,000	43.00 %	\$7,275	\$17,000	43.00 %
7137 Bookkeeper	850	2,800	30.00 %	\$850	\$2,800	30.00 %
7140 Payroll Taxes	1,179	3,000	39.00 %	\$1,179	\$3,000	39.00 %
7150 Workers' Compensation	670	850	79.00 %	\$670	\$850	79.00 %
Total 7100 Wages & Benefits	19,698	47,350	42.00 %	\$19,698	\$47,350	42.00 %
7200 Office & Administrative				\$0	\$0	0%
7210 Office Supplies	81	250	32.00 %	\$81	\$250	32.00 %
7220 Telephone & Internet	1,485	4,000	37.00 %	\$1,485	\$4,000	37.00 %
7230 Computer & Software	770	1,000	77.00 %	\$770	\$1,000	77.00 %
7240 Postage and Printing		450		\$0	\$450	0%
7250 Legal & Professional		100		\$0	\$100	0%
7290 Miscellaneous Expense		75		\$0	\$75	0%
Total 7200 Office & Administrative	2,335	5,875	40.00 %	\$2,335	\$5,875	40.00 %
7300 Building & Grounds				\$0	\$0	0%
7310 Electricity	3,197	8,500	38.00 %	\$3,197	\$8,500	38.00 %
7320 Gas Heat	167	400	42.00 %	\$167	\$400	42.00 %
7330 Water and Sewer	590	2,900	20.00 %	\$590	\$2,900	20.00 %

Chestnut Hill Friends Meeting

BUDGET VS. ACTUALS: FY2021 OPERATING BUDGET - FY21 P&L CLASSES

July - December, 2020

	OPERATING FUND			TOTAL		
	ACTUAL	BUDGET	% OF BUDGET	ACTUAL	BUDGET	% OF BUDGET
7340 Repairs and Replacement	780	5,000	16.00 %	\$780	\$5,000	16.00 %
7341 Fire Alarm Maint./Monitoring	340	880	39.00 %	\$340	\$880	39.00 %
7342 Elevator Maintenance/Repairs		2,000		\$0	\$2,000	0%
7346 HVAC Maintenance	157	750	21.00 %	\$157	\$750	21.00 %
7350 Property Insurance	2,560	10,000	26.00 %	\$2,560	\$10,000	26.00 %
7360 Housekeeping & Supplies	43	550	8.00 %	\$43	\$550	8.00 %
7370 Cleaning Services		450		\$0	\$450	0%
7374 Snow Removal		2,500		\$0	\$2,500	0%
7375 Landscaping	3,570	6,500	55.00 %	\$3,570	\$6,500	55.00 %
7395 Mortgage Interest & Principal	11,804	34,500	34.00 %	\$11,804	\$34,500	34.00 %
Total 7300 Building & Grounds	23,207	74,930	31.00 %	\$23,207	\$74,930	31.00 %
7400 Committee Expenses				\$0	\$0	0%
7430 Hospitality Committee		250		\$0	\$250	0%
7435 Interfaith Hospitality		300		\$0	\$300	0%
7440 Library Committee		150		\$0	\$150	0%
7450 Outreach Committee		200		\$0	\$200	0%
7455 Peace & Social Concerns		200		\$0	\$200	0%
7465 Religious Ed./1st Day		250		\$0	\$250	0%
7470 Religious Ed./Adult	400	800	50.00 %	\$400	\$800	50.00 %
7475 Worship & Ministry Com.		400		\$0	\$400	0%
7499 Committee Discretionary	263	1,000	26.00 %	\$263	\$1,000	26.00 %
Total 7400 Committee Expenses	663	3,550	19.00 %	\$663	\$3,550	19.00 %
7500 Covenants and Grants				\$0	\$0	0%
7510 Yearly Meeting Covenant	11,250	22,500	50.00 %	\$11,250	\$22,500	50.00 %
7520 Quarterly Mtg Covenant	1,100	2,200	50.00 %	\$1,100	\$2,200	50.00 %
7530 Grants for Quaker/Community		5,000		\$0	\$5,000	0%
7540 Grants for P&SC	500	5,000	10.00 %	\$500	\$5,000	10.00 %
7550 Tuition Assistance		6,000		\$0	\$6,000	0%
Total 7500 Covenants and Grants	12,850	40,700	32.00 %	\$12,850	\$40,700	32.00 %
7600 Other Expenses				\$0	\$0	0%
7620 Transaction Fees	132	500	26.00 %	\$132	\$500	26.00 %
Total 7600 Other Expenses	132	500	26.00 %	\$132	\$500	26.00 %
Total Expenditures	\$58,885	\$172,905	34.00 %	\$58,885	\$172,905	34.00 %
NET OPERATING REVENUE	\$11,346	\$ -11,505	-99.00 %	\$11,346	\$ -11,505	-99.00 %
NET REVENUE	\$11,346	\$ -11,505	-99.00 %	\$11,346	\$ -11,505	-99.00 %

Chestnut Hill Friends Meeting

STATEMENT OF ACTIVITY

July - December, 2020

	TOTAL			
	JUL - DEC, 2020	JUL - DEC, 2019 (PY)	CHANGE	% CHANGE
Revenue				
4000 Contributions				
4010 Member Contributions	60,931.42	67,983.17	-7,051.75	-10.37 %
4020 Attender Contributions	9,630.00	9,058.58	571.42	6.31 %
4030 Bequests/Other Contrib.		7,816.00	-7,816.00	-100.00 %
4050 Skyspace Contributions		2,583.24	-2,583.24	-100.00 %
Total 4000 Contributions	70,561.42	87,440.99	-16,879.57	-19.30 %
4200 Use of Meeting House		0.00	0.00	
4210 Regular Tenants	1,596.00	16,848.00	-15,252.00	-90.53 %
4220 Weddings & Events		7,079.00	-7,079.00	-100.00 %
4230 Event Facilitator Charge		310.00	-310.00	-100.00 %
4299 COVID-19 Refunds	-3,290.00		-3,290.00	
Total 4200 Use of Meeting House	-1,694.00	24,237.00	-25,931.00	-106.99 %
4300 Interest & Dividends	163.11	228.64	-65.53	-28.66 %
4310 Insurance Dividend	1,200.00	1,254.33	-54.33	-4.33 %
Total 4300 Interest & Dividends	1,363.11	1,482.97	-119.86	-8.08 %
Total Revenue	\$70,230.53	\$113,160.96	\$ -42,930.43	-37.94 %
GROSS PROFIT	\$70,230.53	\$113,160.96	\$ -42,930.43	-37.94 %
Expenditures				
7100 Wages & Benefits				
7110 1st Day School Staff	1,715.56	1,580.00	135.56	8.58 %
7120 Meeting Secretary	7,302.24	6,836.50	465.74	6.81 %
7130 Child Care Compensation	54.00	1,054.50	-1,000.50	-94.88 %
7131 Facilities Coordinator	653.36	2,940.37	-2,287.01	-77.78 %
7132 Cleaning Staff	7,274.53	8,563.53	-1,289.00	-15.05 %
7133 Landscaping Staff		3,465.00	-3,465.00	-100.00 %
7137 Bookkeeper	850.00	1,825.00	-975.00	-53.42 %
7140 Payroll Taxes	1,178.66	2,013.17	-834.51	-41.45 %
7150 Workers' Compensation	670.00		670.00	
Total 7100 Wages & Benefits	19,698.35	28,278.07	-8,579.72	-30.34 %
7200 Office & Administrative				
7210 Office Supplies	80.97	176.21	-95.24	-54.05 %
7220 Telephone & Internet	1,484.56	1,940.90	-456.34	-23.51 %
7230 Computer & Software	769.93	300.00	469.93	156.64 %
7240 Postage and Printing		44.00	-44.00	-100.00 %
Total 7200 Office & Administrative	2,335.46	2,461.11	-125.65	-5.11 %

Chestnut Hill Friends Meeting

STATEMENT OF ACTIVITY

July - December, 2020

	TOTAL			
	JUL - DEC, 2020	JUL - DEC, 2019 (PY)	CHANGE	% CHANGE
7300 Building & Grounds				
7310 Electricity	3,196.56	3,619.73	-423.17	-11.69 %
7320 Gas Heat	166.93	218.48	-51.55	-23.59 %
7330 Water and Sewer	590.28	2,231.32	-1,641.04	-73.55 %
7340 Repairs and Replacement	780.00	366.68	413.32	112.72 %
7341 Fire Alarm Maint./Monitoring	339.63	880.00	-540.37	-61.41 %
7342 Elevator Maintenance/Repairs		1,534.70	-1,534.70	-100.00 %
7346 HVAC Maintenance	156.96		156.96	
7350 Property Insurance	2,559.50	5,021.00	-2,461.50	-49.02 %
7360 Housekeeping & Supplies	42.92	309.17	-266.25	-86.12 %
7375 Landscaping	3,570.00	60.00	3,510.00	5,850.00 %
7395 Mortgage Interest & Principal	11,804.04	20,264.88	-8,460.84	-41.75 %
Total 7300 Building & Grounds	23,206.82	34,505.96	-11,299.14	-32.75 %
7400 Committee Expenses				
7430 Hospitality Committee		67.57	-67.57	-100.00 %
7440 Library Committee		18.99	-18.99	-100.00 %
7450 Outreach Committee		100.00	-100.00	-100.00 %
7465 Religious Ed./1st Day		142.89	-142.89	-100.00 %
7470 Religious Ed./Adult	400.00	263.59	136.41	51.75 %
7475 Worship & Ministry Com.		345.60	-345.60	-100.00 %
7499 Committee Discretionary	262.53		262.53	
Total 7400 Committee Expenses	662.53	938.64	-276.11	-29.42 %
7500 Covenants and Grants				
7510 Yearly Meeting Covenant	11,250.00	13,250.00	-2,000.00	-15.09 %
7520 Quarterly Mtg Covenant	1,100.00	1,100.00	0.00	0.00 %
7540 Grants for P&SC	500.00		500.00	
Total 7500 Covenants and Grants	12,850.00	14,350.00	-1,500.00	-10.45 %
7600 Other Expenses				
7620 Transaction Fees	131.80	440.79	-308.99	-70.10 %
Total 7600 Other Expenses	131.80	440.79	-308.99	-70.10 %
Total Expenditures	\$58,884.96	\$80,974.57	\$ -22,089.61	-27.28 %
NET OPERATING REVENUE	\$11,345.57	\$32,186.39	\$ -20,840.82	-64.75 %
NET REVENUE	\$11,345.57	\$32,186.39	\$ -20,840.82	-64.75 %

Chestnut Hill Friends Meeting

STATEMENT OF FINANCIAL POSITION

As of December 31, 2020

	TOTAL		
	AS OF DEC 31, 2020	AS OF SEP 30, 2020 (PP)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1011 Valley Green Checking	124,850.37	139,385.84	-14,535.47
Obsolete Transactions	0.00	-3,730.47	3,730.47
Total 1011 Valley Green Checking	124,850.37	135,655.37	-10,805.00
1012 Valley Green Money Market	150,674.68	128,773.67	21,901.01
1025 PYM Donation Account	8,745.00	4,940.00	3,805.00
1026 PayPal Account	4,756.99	2,235.99	2,521.00
1300 Friends Fiduciary Corp.	0.00	0.00	0.00
1310 FFC Education Fund	17,182.26	15,388.60	1,793.66
1320 FFC Graveyard Fund	35,522.52	31,814.31	3,708.21
1330 FFC Needy Friends Fund	57,494.56	51,492.68	6,001.88
Total 1300 Friends Fiduciary Corp.	110,199.34	98,695.59	11,503.75
Total Bank Accounts	\$399,226.38	\$370,300.62	\$28,925.76
Accounts Receivable			
1410 Rents Receivable	5,323.95	5,323.95	0.00
Total Accounts Receivable	\$5,323.95	\$5,323.95	\$0.00
Other Current Assets			
1510 Undeposited Funds	11,935.00	660.00	11,275.00
1515 Obsolete Undeposited Funds	0.00	2,005.00	-2,005.00
1550 Prepaid Expenses	20,706.44	20,706.44	0.00
Total Other Current Assets	\$32,641.44	\$23,371.44	\$9,270.00
Total Current Assets	\$437,191.77	\$398,996.01	\$38,195.76
Fixed Assets			
1620 Meetinghouse - 20 E. Mermaid Ln	5,355,659.73	5,355,659.73	0.00
1630 Plymouth Mtg. Graveyard	3,910.00	3,910.00	0.00
Total Fixed Assets	\$5,359,569.73	\$5,359,569.73	\$0.00
TOTAL ASSETS	\$5,796,761.50	\$5,758,565.74	\$38,195.76

Chestnut Hill Friends Meeting

STATEMENT OF FINANCIAL POSITION

As of December 31, 2020

	TOTAL		
	AS OF DEC 31, 2020	AS OF SEP 30, 2020 (PP)	CHANGE
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	-47.51	362.31	-409.82
2005 Grants Payable	841.63	6,175.00	-5,333.37
Total Accounts Payable	\$794.12	\$6,537.31	\$ -5,743.19
Other Current Liabilities			
2015 Security Deposits	150.00	154.50	-4.50
2020 Other Accrued Expenses	0.00	5,000.00	-5,000.00
2100 Payroll Liabilities	0.00	0.00	0.00
2105 Accrued Compensation	4,474.02	3,718.93	755.09
Federal Taxes (941/944)	412.82	600.33	-187.51
PA Income Tax	231.54	239.44	-7.90
PA Local Tax	551.08	268.79	282.29
PA Unemployment Tax	0.49	0.49	0.00
Total 2100 Payroll Liabilities	5,669.95	4,827.98	841.97
2900 Valley Green Bank Mortgage	413,866.96	411,790.15	2,076.81
2950 EIDL Loan	93,900.00	93,900.00	0.00
Total Other Current Liabilities	\$513,586.91	\$515,672.63	\$ -2,085.72
Total Current Liabilities	\$514,381.03	\$522,209.94	\$ -7,828.91
Total Liabilities	\$514,381.03	\$522,209.94	\$ -7,828.91
Equity			
3000 Restricted Funds			
3010 Education Fund	0.00	0.00	0.00
3011 Education Fund - Prin.	13,451.02	13,551.02	-100.00
3012 Education Fund - Inc.	6,187.52	4,108.94	2,078.58
Total 3010 Education Fund	19,638.54	17,659.96	1,978.58
3020 Graveyard Funds	0.00	0.00	0.00
3021 Graveyard Funds - Prin.	27,032.96	27,032.96	0.00
3022 Graveyard Funds - Inc.	45,423.76	41,126.50	4,297.26
Total 3020 Graveyard Funds	72,456.72	68,159.46	4,297.26
3045 E Flanagan Support	9,090.37	9,090.37	0.00
3085 Greet the Light Fund	41,506.18	41,506.18	0.00
3087 Landscaping Fund	273.01	273.01	0.00
Total 3000 Restricted Funds	142,964.82	136,688.98	6,275.84

Chestnut Hill Friends Meeting

STATEMENT OF FINANCIAL POSITION

As of December 31, 2020

	TOTAL		
	AS OF DEC 31, 2020	AS OF SEP 30, 2020 (PP)	CHANGE
3100 Designated Funds	0.00	0.00	0.00
3120 Needy Friends Fund	86,019.93	79,064.65	6,955.28
3150 EIDL Funds	93,900.00	93,900.00	0.00
Total 3100 Designated Funds	179,919.93	172,964.65	6,955.28
3200 Unrestricted Funds			
3220 Net Worth - Fixed Assets	4,945,702.77	4,947,779.58	-2,076.81
Total 3200 Unrestricted Funds	4,945,702.77	4,947,779.58	-2,076.81
3210 Operating Reserve	102,369.00	69,432.63	32,936.37
3300 Accumulated Net Income	4,106,567.84	4,106,567.84	0.00
3400 Allocation of Net Income	-4,218,248.33	-4,175,887.62	-42,360.71
Net Revenue	23,104.44	-21,190.26	44,294.70
Total Equity	\$5,282,380.47	\$5,236,355.80	\$46,024.67
TOTAL LIABILITIES AND EQUITY	\$5,796,761.50	\$5,758,565.74	\$38,195.76

**DRAFT Committees and Officers of Chestnut Hill Friends Meeting
13 February 2021**

NOTE: Names followed by an asterisk are new committee members

1. Committees with Two-Year Terms

Committee	Terms Ending March 2022	Terms Ending March 2023
Adult Class	Bob Clarke Craig DeLarge	Terry Marek Irene McHenry Scott Ordway Al Vernacchio* Tricia Walmsley
Care and Counsel	Tee Bushnell Paul DuSold Cristiana Mack Peter Warrington	Mickey Abraham Joe Byers Kerry Krieger* Miyo Moriuchi, clerk Carol O'Donoghue*
Finance	Chuck Bragitikos, clerk Ellen Deacon Dylan Steinberg (eo) Peter Warrington Beth Zelasky (eo)	Craig SanPietro?
Hospitality	Sunil Acharya Monica Brandmair Nancy Brockway Debbie Carr Loretta Lucy Miller Martha Rose Betsy Wallace	Nancy Cox Pauline Doyle Ann Jones Ken Martin Alison Marzuoli Al Vernacchio Liz Williams David Wootton Cedrick Wright
Landscape	Marcy Abhau Debbie Carr Sharon Doerner Miriam Fisher Schaefer Diane Fiske	Will Anninger* Cyane Gresham, clerk Ann Jones Pete Winebrake
Office & Administration	Jude Brandt Rich Gilbertie Liz Williams (eo) Pete Winebrake	Amey Hutchins (eo) Meg Mitchell Thomas Taylor, clerk
Outreach	Ann Cullinan Bill di Canzio Pauline Doyle Rich Gilbertie, co-clerk Elizabeth Lightfoot Lee Donna Pucci, co-clerk	Will Anninger Carol O'Donoghue

Committee	Terms Ending March 2022	Terms Ending March 2023
Peace & Social Concerns	Linda Clark Steve Elkinton Bob Rosenwein Linda Rosenwein, clerk Jean Warrington Kay Wood	Sarah Whitman*
Philadelphia Interfaith Hospitality Network	Barbara Buonocore Tee Bushnell Jan Collins Paul DuSold Diane Fiske Tricia Walmsley	Nancy Cox* John Roberts*
Property & House	George Benz Dan Evans, clerk Cyane Gresham Bob Reynolds Cedrick Wright	Pete Winebrake*
Religious Education	Tee Bushnell Claire Landau, co-clerk Jon Landau Meg Mitchell, co-clerk Donna Pucci (eo)	Rachel White Eshun Anna Ferguson*
Skyspace	Jennifer Chernak Heidi Heller Alison Marzuoli Bill McCall Jessika Remolona Betsy Robertson Signe Wilkinson	George Benz Paul DuSold Elizabeth Lightfoot Lee* Bob Reynolds
Stewardship	Mary Day Kent Jon Landau, clerk Bill McCall Signe Wilkinson	Nikka Beaugard Vera Krymskaya* Jean Warrington*
Worship & Ministry	Ellen Deacon Katy Hawkins Signe Wilkinson	Diane Dunning Dan Evans Rebecca Heider, clerk Betsy Robertson* Carolyn Schodt* Janaki Spickard Keeler Betsy Wallace

2. Committees with Three-Year Terms

Committee	Terms Ending 2022	Terms Ending 2023	Terms Ending 2024
Addressing Racism	Ellen Deacon Carla White	Linda Clark Leyna Garrettson* Steve Kelly	Jude Brandt Lucinda Reichley*
Nominating	Steve Elkinton Dan Heider	Ann Jones Liz Williams	Two to be named by C&C, Summer 2021

3. Committees/Positions Without Fixed Terms

Committee/Position	Members
Burial	John Roberts Shannon Roberts Peter Warrington
FCNL Liaison	Mary Day Kent
GTA Crisis Ministry Food Pantry	David Wootton
Library	Esther Gilbert Betty Hartzell Meg Mitchell
Newsletter Editors	Amey Hutchins Dylan Steinberg
Quarterly Meeting	Tricia Walmsley Carla White
Tuition Assistance	Ginny Christensen* Irene McHenry Sarah Sweeney-Denham*

Officers of the Meeting, January 2021-January 2022:

- Clerk of Meeting: Dylan Steinberg
- Assistant Clerk of Meeting: Joe Byers
- Recording Clerk: Liz Williams
- Treasurer: Beth Zelasky
- Recorder: Amey Hutchins

Ex Officio (eo) Memberships:

- Finance Committee: Clerk of Meeting, Treasurer
- Office & Administration Committee: Recording Clerk, Recorder
- Religious Education: First Day School Coordinator

Ex officio members belong to certain committees by virtue of their serving as officers or employees of the Meeting. They are fully-functioning members of the committees specified.

Chestnut Hill Friends Meeting
Library Committee Annual Report 2020
February 21, 2021

The Library Committee is composed of Meg Mitchell, Betty Hartzell and Esther Gilbert. We have had our activities largely curtailed due to Covid-19 and our inability to have physical access to the Meetinghouse. Decisions about purchasing new books are put off until the building is fully reopened. Meetings have been largely postponed until then.

We offered a book group by Zoom last Fall, and fourteen people studied the book *Me and White Supremacy* by Leyla Saad. We anticipate offering another book study in the coming year.

An open book discussion was held on February 14, with nine participants bringing favorite books to share.

Committee members are ready to return to work.

Respectfully submitted,

Esther Gilbert

Betty Hartzell

Meg Mitchell

Office & Administration 2020 Annual Report Meeting for Business, February 2021

Overview: The members of the Office Committee carry out our work with attention to the testimonies of integrity, through our efforts to develop consistent policies and fair rates; community, through our support of events held by the Meeting community, community organizations, and neighbors in the meetinghouse; and stewardship, through our care for the use of the meetinghouse.

In 2020 the Office Committee focused on responding to pandemic restrictions in the use of the meetinghouse. From year to year, the Office & Administration Committee supports the work of the meeting secretary, sets rental rates and policies, helps manage rental activities, and has care of the Meeting's records and telecommunications. New activities in these areas in 2020 included promoting the use of the online meeting directory (Breeze) by individuals and adding committee tags to directory entries; supporting secretary Robin Smith in her shift to working from home; determining responses to cancellations and inquiries in changing circumstances; and tracking city COVID-19 guidance.

Membership: The members of the Office & Administration Committee at the start of 2020 were George Benz, Storm Evans (*ex officio* as recording clerk), Rich Gilbertie, Amey Hutchins (*ex officio* as recorder), Meg Mitchell, Robin Smith (*ex officio* as meeting secretary), Sarah Sweeney-Denham, Thomas Taylor, and Carla White. We were happy to welcome Jude Brandt and Pete Winebrake as new members of the committee in April, even as we said good-bye and thank you to Sarah, with particular thanks for her service on the secretary hiring subcommittee, and to Carla, whose leadership and experience helped anchor the committee from its beginning. Carla and Amey co-clerked the committee until March; Thomas has since joined Amey as co-clerk.

Looking ahead to 2021, we anticipate determining the circumstances under which existing renters can return to the meetinghouse as the COVID-19 epidemic recedes; supporting Robin in navigating inquiries from potential renters under uncertain reopening circumstances; completing the manual of policies and procedures that Robin drafted while working from home; assisting with technology purchases or subscriptions for hybrid meeting for worship; and possibly developing a rental cancellation policy for a future when events are less likely to be cancelled.

Safety Policies and Procedures

The Office & Administration Committee supports the functions of the meeting office, including coordination of rentals. We attend to safety concerns in the Meeting in the following ways:

- Making safety information available to tenants by posting it in the building and distributing it to tenants as part of rental paperwork.

- Developing and enforcing building use policies that protect the meetinghouse and the people in it, such as prohibiting open flames and alcohol.
- Changing renter key codes at least annually to limit the number of people with access to the building when it is closed.
- Protecting our historical record by sending copies of our business meeting minutes to the PYM repository at Quaker & Special Collections at Haverford College when either the clerk of meeting or recording clerk steps down.
- Developing and following policies for handling cash and check donations received at the meetinghouse.
- Caring for the safety of Meeting employees by having clear personnel policies, making those policies easily accessible to employees, and including discussions of job conditions in annual reviews.
- Raising awareness among Meeting committees of privacy concerns related to Meeting publications, the Meeting website, and the Meeting directory.

**CHESTNUT HILL MONTHLY MEETING
MEMBERSHIP STATISTICS FOR 2020**

SUBMITTED TO MEETING FOR BUSINESS FEBRUARY 2021

On 31 December 2020 we had 226 members (including 42 associate members).

NEW MEMBERS

Paul DuSold, by application, approved 19 April 2020

Benjamin Sanno Spickard Chiarello (born 3 March 2020), by parent's request, approved 21 June 2020 (associate membership)

Will Anninger, by application, approved 16 August 2020

Carol O'Donoghue, by application, approved 16 August 2020

Lily Anninger, by parents' request, approved 16 August 2020 (associate membership)

Leyna Garrettson, by application, approved 18 October 2020

DEATHS

Ernest Cuff, 8 January 2020

John Bieniek, 7 October 2020

Chestnut Hill Friends Meeting
Skyspace Committee Annual Report 2020
February 21, 2021

The Chestnut Hill Skyspace has been closed the entirety of 2020 except for two openings to test the mechanics. The Skyspace Committee is making plans to reopen to the public in April for at least two Sunday evening viewings for a maximum of 10 guests (unless guidelines loosen). We propose charging \$25 a ticket, refundable if it rains. We would socially distance guests (not related, vaccinated or in a pod) during the presentation. We are also investigating other ways we could open for small groups at non-Sunday times.

We are not offering our previous Sunday dawn openings if in-meeting worship restarts in April. The time between the two events is too short for cleaning.

We are also grappling with the hack of our ChestnutHillSkyspace.org website. If you google "Chestnut Hill Skyspace," you will see multiple Levitra sites also listed. While we are consulting with our crack meeting IT committee, this job may require more help. ***We need help investigating and correcting the problem and would appreciate any meeting member's assistance.*** Without an assist, we will look to hire someone to manage the site.

In any case, we need to freshen our website. Again, if there are any web designers in our meeting midst, we would be glad for their assistance. Otherwise we plan to hire help from our Skyspace funds.

We always welcome new members to help us host openings and troubleshoot issues like those mentioned above. Our committee is a dedicated group, many of whom have been active since the Skyspace opened. We are grateful for their loyal dedication and glad we were able to give everyone a "sabbatical year" off to look again at our program with fresh eyes.

Thinking about spirituality and the Skyspace: We provide the world a meditative 50-minute, slow-art experience. Our committee fosters the Quaker values of Simplicity, Peace and Service to the community. Many of our guests find an element of the Divine as they contemplate the heavens through our open roof.

Signe Wilkinson, Clerk

Chestnut Hill Friends Meeting
Monthly Meeting for Business
January 17, 2021

The Meeting for Business was clerked by Dylan Steinberg. Twenty-three Friends were present via Zoom electronic conferencing service. Ellen Deacon served as Elder, holding the meeting in the Light. The meeting began with a period of silent worship and the reading of the queries for the First month – Deepening Our Faith: Meeting for Worship.

1. **Clerk's Report.** Dylan brought forward the following:
 - a. The clerks of committees met earlier this month with Dylan and discussed:
 - i. **Next steps for Coronavirus Working Group**
 1. Since March of last year, a Coronavirus Working Group consisting of committee clerks and a few others has been meeting periodically to address Covid-related issues. The clerk suggested this group is too large to work effectively and its scope is too broad. Proposed instead to assemble smaller groups to address specific Covid issues as needed.
 2. Suggested instead convening three small groups now to address:
 - a. Planning the mechanics of opening the building to in-person use. Group includes the clerk, assistant clerk and committee clerks of Worship and Ministry, Care and Counsel, Office and Administration, and Property. Any decision to re-open the meetinghouse will come to meeting for business for approval.
 - b. Addressing technology issues for virtual meeting for worship as we move to hybrid virtual/in-person worship model.
 - c. Creating and executing a survey to see how the Meeting feels about returning to in-person meeting for worship and identify issues and questions.
 3. The Meeting was asked to let Dylan know if other issues arise that need to be addressed.
 - ii. **Thoughts on making business meeting more efficient**
 1. "Raise hand" feature on Zoom. Suggested using this feature to simplify the clerk's identifying those who wish to speak.
 2. Committee reports
 - a. Urged Meeting clerks to submit reports and minutes by end of day Wednesday before a Sunday business meeting so a full agenda can be included in the Newsletter on Thursday. This will give people time

Chestnut Hill Friends Meeting
Monthly Meeting for Business
January 17, 2021

read relevant materials and come to business meeting prepared.

- b. Urged clerks presenting annual reports not to read them word for word but instead summarize the committee's work. This will encourage members and attenders to read the full report in advance.
 - c. Suggested the Meeting receive reports in a spirit of gratitude for what has been accomplished and consider this an opportunity to recognize the committee's contributions.
3. Reflection between agenda items. Expressed desire to allow time for reflection and worship between items on the agenda.
- iii. **Patience.** Asked for the Meeting's understanding as the new clerk settles in.
2. **Care & Counsel Report.** C&C member Joe Byers read a minute (attached) from the committee regarding the passing of Meeting member Storm Evans. The Clerk noted that Storm's virtual memorial service will be on Saturday, January 30 at 3 pm.
Friends approved the minute.
3. **Peace & Social Concerns Annual Report.** Linda Rosenwein, committee clerk, brought forward the report (attached) and observed that P&SC has worked hard to become more integrated with the workings of other committees, including working on joint projects with other committees.
4. **PIHN Annual Report.** Carla White, committee clerk, brought forward the report (attached), noting that the committee had found ways to help PIHN families despite Covid restrictions that meant our Meeting could not host families this year.
5. **Worship & Ministry Annual Report.** Rebecca Heider, committee clerk, brought forward the report (attached) and said W&M's biggest challenge was figuring out how to make virtual worship comfortable, meaningful and spiritually nourishing, and offering alternatives such as in-person outdoor worship and virtual mid-week meetings. A Meeting member expressed gratitude to the committee for sponsoring small groups such as Bible Study and support committees which, despite Covid, W&M has continued through the year.
6. **Philadelphia Quarter Update.** Representative Carla White presented the report. Also, she observed that Phil Anthony is taking on the role as mentoring clerk to the new clerk of the Quarter and, as a result, is stepping down as a Quarter rep for our

Chestnut Hill Friends Meeting
Monthly Meeting for Business
January 17, 2021

own Meeting. This means the meetings needs another Philadelphia Quarter rep. Another of our Quarter reps, Tricia Walmsley, expressed deep gratitude to Phil for his pivotal role in identifying people to fill key leadership roles for the Quarter. A person urged Friends to become active in the Quarter to enrich our lives and faith.

7. **Approval of Minutes.** The November and December minutes were approved as read.

8. **Announcements**

- a. February Annual Reports due
 - i. Library (held over)
 - ii. Office and Administration
 - iii. Recorder
 - iv. Skyspace
- b. Treasurer's quarterly report held over to February.
- c. Release date for March 20 is tomorrow.
- d. A Friend asked the Meeting to hold Kathleen Karhnak-Glasby in Light as her partner recovers from serious surgery.
- e. Another Friend reminded the Meeting about the PYM thread gathering on addressing anti-Blackness.

9. **Closing Worship.** Gratitude for the vibrancy of our community.

Liz Williams, Recording Clerk

**Care and Counsel: Minute Regarding the Passing of Storm Evans
January 17, 2021**

Our dedicated, beloved member Storm M. Evans died peacefully and unexpectedly on January 9, 2021 at her home in Cheltenham, PA. She was born on March 13, 1949 in Sayre, Oklahoma. In the 1990s, Storm moved to Philadelphia where she met and married Dan Evans. Retired from a career in legal systems management, she devoted many hours to Chestnut Hill Friends Meeting, most recently as Recording Secretary and active with the Finance, Office and Administration, and Property committees. During recent worship-sharing, Friends spoke of Storm's clear-headed, practical, knowledgeable, enthusiastic, and thoughtful grounding and leadership. As with her vibrant quilts, Storm's determination was key to the construction of our new meetinghouse. We will deeply miss Storm. We hold Dan, Storm's son Michael, and the larger family in our hearts and in the Light.

Respectfully submitted,

Miyo Moriuchi

Peace and Social Concerns Committee Annual Report January 17, 2021

This year the activities of the Peace and Social Concerns Committee became considerably more integrated into the life of the Meeting, both spiritually and organizationally. This result was something the Committee had worked towards for a couple of years. Coordination with the Worship and Ministry Committee, the Addressing Racism Committee, and the Working Group on Immigration, as well as other activities helped this effort. This change occurred despite the pandemic.

While we did not consciously plan to follow Quaker testimonies, these were our spiritual heritage and environment and, so, we actually did in large part:

SIMPLICITY: Our environmental activities and careful consideration of grant recommendations showed a concern for using financial and natural resources carefully.

PEACE: We promoted alternatives to violence in our interactions with POWER, response to police conduct, and reactions to federal voting and postelection concerns, as well as grant giving.

INTEGRITY: Our Committee's witness to the world is about letting our outer life reflect our inner lives/values, and we tried to continue these values in the way we interacted with the Meeting and each other

COMMUNITY: Connecting better with a wider range of our Meeting members/attenders was part of this, as well as the more obvious attempt to reach out in a non-patriarchal way to the community outside Quakerism

EQUALITY: Our work with POWER focused on racial justice/equality. In our questionnaire development (see below) we tried to recognize all the different kinds of backgrounds of people in the Meeting, including class.

STEWARDSHIP: Our focus on environmental issues is about stewardship

While we worked to involve the Meeting in peace and social concerns activities/opportunities and represent the Meeting to the outside community on these issues, our work has focused primarily on the following topic areas, although letter writing (see below) addressed a much wider number of areas:

- Racism and inequality
- Environmental issues

Specific activities and actions of the Committee include:

- Before the pandemic lockdown, we focused intensely on letter writing, offering letter writing monthly on the first Sunday of every month for the first 3 months of the year. 143 postcards were written in those months, more per month than 2019. In a few months after that, summary letters to use to contact legislatures were put in the newsletter, and for one month a sample message for First Day Schoolers related to police reform was offered. Letter writing is a way to involve the Meeting as a whole in the mission of the Committee (peace and social concern activities in the community).
- We continued writing more about our Committee's activities in the newsletter and bulletins. We hoped this information would enhance the Meeting's interaction

with our Committee's activities. Not infrequently in these venues, we had suggestions for Meeting members/attenders about further resources or activities to support (e.g., RGGI or Regional Greenhouse Gas Initiative). Since we are now a member of POWER, activities of POWER were routinely shared with the clerks and the newsletter.

- We recommended the Meeting give \$4250 in grants to 7 nonprofit organizations which involve Meeting members or attenders. These organizations were in 3 groups: environmental, international/world peace, and underserved communities (especially people of color and the poor). These were all the grants applied for. In late 2019 we had responded in writing to the Meeting's queries about our grant giving and in 2020 we presented this document to the Meeting.
- To help the Meeting decide how it could respond as a body to racism, we developed a questionnaire to ask people what actions they could support and checked with the Addressing Racism Committee about the content and purpose of the questionnaire. We also supported a vigil outside the Meeting during the George Floyd demonstrations. Finally, we collected information from other Quaker Meetings and organizations about their attempts to deal with racism and discussed findings with the Meeting.
- We hosted several zoom sessions: a spiritual sharing zoom session after the election coordinated with the Worship Committee, a RGGI talk followed up by opportunities to take action. A presentation by an FCNL member had to be cancelled because of COVID-19. Other sessions are in the planning stages.
- We planned to use the funds allocated to the Committee to help other worthy organizations use Meeting space for fund raising (e.g., PA Interfaith Power and Light) but these opportunities were cancelled because of the pandemic, although EQAT was able to complete their event before the pandemic.
- We worked to help the Meeting understand more about POWER and participate as appropriate. A POWER representative was scheduled to talk to the Meeting, but COVID-19 intervened. We attended a number of POWER events and zoom meetings of other Friends who have joined POWER. The result was that more members/attenders outside our Committee began participating in events organized by POWER.
- We recommended the Meeting support a minute on the environment being considered by other Quaker Meetings in the area. The Meeting did so.

Going forward we wish to:

- Continue with our newsletter/bulletin presence
- Help the Meeting develop more effective work with POWER. This may involve exploring and reaching out to develop relationships with others in POWER or our community.
- Continue with our present level of work on grant recommendations and letter writing
- Explore additional ways to help the Meeting take action on matters of racism
- Use our funds to help worthy organizations use the Meeting for fund raising

- Continue to try to use our limited resources effectively – we really **need** more members who have the time to work on Peace Committee issues between meetings. Six members of the Committee currently consistently attend meetings, and Mary Day Kent (who is our letter-writing affiliate, FCNL liaison, and UN liaison) coordinates with us. We welcome anyone to attend our meetings.

Committee members: Linda Clark (clerk), Steve Elkington, Linda Rosenwein, Robert Rosenwein, Lori Spadaro (part of the year), Jean Warrington, Kay Wood

PIHN Committee Annual Report 2020 January 17, 2021

The Chestnut Hill Friends Meeting PIHN Committee coordinates our meeting's efforts to host families transitioning to permanent housing as part of the wider efforts of the Philadelphia Interfaith Hospitality Network (PIHN). While they prepare for a permanent place to live, PIHN guests usually stay for two-to-four weeks at a time at a religious congregation that supplies a place for guests to sleep and dinners, food and hosts. CHFYM usually hosts guests for four weeks but has hosted for six weeks in some years.

In 2020, due to Covid-19 restrictions, the meetinghouse was closed beginning in March and we were unable to provide hospitality to families. We were not alone in this and PIHN's shelter program was limited to three families, who were housed in non-congregational settings and without "hosts". PIHN's more recent efforts with homelessness prevention became even more important as many families suffered loss of income due to the pandemic's economic effects. The PIHN organization continues to consider whether and how they may return to congregational shelter and hosting in the future. The CHFYM PIHN Committee continues to find ways to support families in need of help in coping with or avoiding homelessness.

Our activities since our last report (October 2019) included:

1. EMERGENCY LAUNDRY: In late October 2019, PIHN asked if a new family could use our washer and dryer to catch up on laundry accumulated while they lived in their car before finding PIHN.

2. GATHERING and DELIVERING CHRISTMAS PRESENTS We did this in December 2019 for two PIHN families with eight children. Evangeline Bragitikos was our contact with PIHN and main organizer. Other committee members helped with sign-ups and gifts. The Hospitality Committee contributed cash collected from sales of Christmas decorations. Attender (now CHFYM and PIHN committee member!) Paul DuSold and Marlena Santoyo made the deliveries.

3. COLLECTING FOOD and PERSONAL ITEMS: As PIHN helped more and more families avoid becoming homeless, they needed more material aid. In lieu of sheltering and hosting families in the meeting house in July, the committee urged the CHFYM community to donate food and personal care items. PIHN Committee member Barbara Buonocore collected the donations on her porch and delivered them to the PIHN Day Center for distribution to families in need. Thanks to Jan Collins, we were able to send a notice to everyone who participated in hosting last year, using the information in SignUp Genius. We also made announcements after meeting and in the newsletter bulletins. The response was so generous that Barbara continued the collection until December!

4. DONATING FURNITURE and HOUSEHOLD ITEMS: Several CHFYM households donated unneeded furniture and household items to PIHN families. Some donations were coordinated to go directly to the new family, others were distributed by PIHN from their day center as needed. (NOTE: PIHN does not have a lot of storage space. If you have an

item you want to donate, please contact PIHN or the PIHN committee [pihncom@chestnuthillquakers.org] beforehand to make sure they can handle it and to arrange for delivery.)

5. MATTRESSES IN THE BASEMENT – For over two years, CHFM stored a large donation of mattresses in our basement, which PIHN picked up from time to time as their associated families needed them. The final two mattresses were picked up in September 2020.

6. SORTING and LABELING: On Saturday October 17, six members of the PIHN committee and a helper gathered in the empty Social Room at the meetinghouse, well-spaced with masks on and the doors open, to sort, bag, and label a large donation of clothing and other items made to PIHN by another organization. It was lovely to see each other face-to-face and visit the meetinghouse.

7. COORDINATING CHRISTMAS PRESENTS: In December 2020, CHFM households provided and delivered Christmas presents to nine PIHN families with 14 children. Carla White coordinated with PIHN and matched CHFM and PIHN families. This year, CHFM donors arranged gift deliveries themselves. Additional CHFM families made generous donations of gift cards to PIHN for distribution to struggling families.

PIHN committee members thank all of the meeting members and attenders who pitched in to help struggling families in new and different ways, as well as continuing to provide Christmas gifts. We would welcome anyone who would like to join our committee!

In the coming year, we hope to let all meeting members and attenders know about PIHN's program, about the families in the program and about our meeting's long participation in directly helping families from homelessness to homes.

In March 2020, the PIHN committee sadly lost Evangeline Bragitikos, Signe Wilkinson, Jan Collins, and Nancy Cox, but we were happy to add Paul DuSold to our number. Our current committee members are Barbara Buonocore, Tee Bushnell, Paul DuSold, Diane Fiske, Marlena Santoyo, Tricia Walmsley, and Carla White (clerk). We welcome new members!

Worship and Ministry Committee Annual Report January 17, 2021

The 2020 coronavirus pandemic has deeply affected the meeting community as a whole and touched many of us personally. Mindful of our primary responsibility of nurturing our community's spiritual life, the Worship & Ministry Committee helped our community transition to virtual meetings for worship with the invaluable assistance of members with technical expertise, including Craig DeLarge, Thomas Taylor, and Eileen Flanagan, among others.

Some have found online meeting for worship to be grounded and nurturing, whereas others feel it does not meet their spiritual needs. As local regulations allowed, we have been able to support a small group of in-person worshippers for early worship outside the meetinghouse. At the same time, our experience of online communal worship is in some ways richer than before, as we welcome the participation of community members who had been unable to attend in person because of distance or other challenges. Vocal ministry from these Friends has enriched our worship while we continue to yearn for deeper grounding for some messages.

This year we began projects to nurture the spiritual health of our Meeting during a time of national tragedy, personal isolation, and yearning for community (see specifics on the following pages) including:

- Organizing adult classes on George Fox, Sabbath Economics, and Vocal Ministry
- Offering Quaker Path sessions on Quaker belief, worship, and ministry
- Creating a joint committee with Care & Counsel on End-of-Life Issues
- Committing to a more active role in the membership process
- Organizing a called meeting for worship on racial injustice
- Holding a vigil for George Floyd, joining in spirit with other local Friends Meetings

Our leadings for 2021 include:

- What more can we do to nurture vocal ministers and/or elders?
- How can we more fully support the spiritual leadings of individuals in our Meeting?
- How can we support a transition back to in-person worship that is safe, spiritually grounded, and inclusive of people joining us online?

We are very grateful to all who have organized and led alternative worship opportunities including Esther Gilbert, Jon Landau, Thomas Taylor, and Sarah Whitman. As always, we invite the meeting community to share with us your hopes and concerns so that we may better understand how to best nurture the spiritual life of the meeting.

Respectfully submitted,

Rebecca Heider, Clerk

Diane Dunning

Janaki Spickard Keeler

Ellen Deacon

Dan Evans

Betsy Wallace

Details of our work in 2020:

Tending to the health and vitality of our meetings for worship in a virtual setting

- We have tried new ways of conducting meetings for worship online using the technology available, ranging from experimenting with unmuting everyone during meeting (which ended up being distracting rather than calming), to posting a video of the worship room that people could choose to highlight during worship, and preserving silence at the beginning of the online meeting to bring us closer to the experience we have in the worship room. We continue to search for ways to capture the spiritual grounding and connectedness of in-person worship while taking advantage of the unique opportunities provided by the online format.
- We joined the Care & Counsel Committee in reaching out to people who weren't attending online worship to help them access Zoom.
- Although overall attendance at online meetings is slightly lower than in-person meetings (averaging in the mid-50s rather than mid-60s) and has decreased somewhat over time, we continue to have guests join us, some of whom have become regular attenders. Online meetings are more accessible to those who have disabilities and to those who are able to join us from afar.
- Having now experienced the greater inclusivity afforded by the online format, we are committed to providing online access to worship even after we return to the meetinghouse. We will need substantial support from the Meeting to make this happen.

Supporting grounded meetings for worship

- We found that online meetings gave rise to vocal ministry from people who had not spoken at in-person meetings. We will continue to reach out to first-time or infrequent vocal ministers with encouragement and support.
- The tensions of the presidential campaign sometimes entered the online meeting via "us versus them" messaging. We addressed this with some ministers specifically and supported modeling more positive messaging in general.
- Outdoor meetings are reported to be deeply grounded with infrequent but Spirit-led vocal ministry and much-valued personal connection.

Offering a variety of opportunities for worship and spiritual engagement

- We support outdoor meetings every Sunday, weather permitting. We are thankful for the assistance of Thomas Taylor and others in organizing these meetings while adhering to COVID precautions.
- The messages at the meeting immediately following news of George Floyd's murder expressed anguish at inescapably witnessing the tragic and graphic death of another person of color at the hands of the police. At our June committee meeting held two days later, we dispensed with much of the agenda and instead entered a deep discussion of how we, as a committee and as a community, were called to answer, which led us to:

- join with Abington Friends and other local Friends Meetings in holding a peaceful protest/vigil at our respective Meeting Houses in honor of George Floyd and others who have been killed simply for being Black, and
- hold a called meeting on racial injustice on June 7, 2020, which was attended by about 30 CHFM members/attenders and focused on the six queries contained in Barrington Dunbar's essay, "Black Power's Challenge to Quaker Power."
- We transitioned our biweekly Bible-study group online, using the "Friendly Bible Study" method to study Corinthians I.
- Two meetings for healing were organized by Sarah Whitman and Rebecca Heider in January (in-person) and March (online). Although sparsely attended, these meetings offered the opportunity for more focused healing prayer.
- We continue to offer virtual weekly midweek meetings, led by Esther Gilbert, focusing on the new *Faith and Practice*.
- Before the pandemic, we continued to offer hymn singing before meeting for worship on 3rd Sundays, but we were not able to find a good way to replicate this activity online.

Facilitating deeper understanding of Quaker beliefs and practices

- We organized adult classes on George Fox's meditations (led by John Gallery), Sabbath Economics (led by Will O'Brien), and Vocal Ministry (led by Rebecca Heider and Dan Evans).
- The Joint Committee on End-of-Life Issues (ELI) hosted an adult class on the Mysteries of Dying Well (led by Gary Soulsman).
- We held monthly sessions that ended in February 2020 focused on considering the five "Suggested Queries for a Spiritual Self-Assessment of the Meeting" (PYM Faith and Practice, p. 214). The responses collected at these sessions formed the basis of our 2020 State of the Meeting Report.
- We offered three Quaker Path evening sessions jointly with the Outreach Committee on the topics of Quaker belief, worship, and vocal ministry. These sessions started out in-person, and the last was held online. These classes were well attended and offered a chance for new attenders and seasoned members to get to know each other through engaging in deep discussion about Quakerism.
- We rewrote the paragraph "What Quakers Believe" on the Meeting's website to give the public a clearer understanding of Quakerism.

Nurturing individuals in their ministry and spiritual growth

- We continue to support Eileen Flanagan in her minute of religious service with an anchoring committee. Her 3-year minute of religious service ends in 2021.
- We laid down one informal support committee at the Meeting member's request, and we continue with a formal support committee for one other Meeting member.

- We continue to sponsor and support Katy Hawkins's Shiné Yoga program. COVID brought its challenges, but Katy found a way to hold classes online and outside on the meetinghouse property, weather permitting.
- Although there are no new W&M-sponsored Spiritual Friendship Groups this year, at least one group continues and some new ones have sprung up organically within our community.
- We hosted the Friends for LGBTQ Concerns weekend at the meeting house on Presidents' Day weekend in February, which ended with Friends from this group joining our Sunday meeting for worship. These Friends offered rich ministry that otherwise would not have been heard. Members who attended the LGBTQ Concerns weekend said that our hosting the event made them feel seen and valued. We encourage other committees to consider such benefits when deciding whether to sponsor an outside group's use of the meetinghouse.

Bringing spiritual grounding to our business, decision making, and other community activities

- We continue to appoint elders to hold the body in the Light during meetings for worship with attention to business.
- We work with other committees in considering issues of COVID safety and budget.
- We held worship at two online memorial services for Ernie Cuff and John Bieniek.
- We wrote "In Memoriam" obituaries for beloved members Phil Jones (which was published in the *Friends Journal*) and John Bieniek.

Pursuing our own spiritual development and understanding our leadings

- We formed a joint committee with Care & Counsel on End-of-Life Issues (ELI) that is charged with developing a process for the Meeting's engagement with loved ones of a deceased member/attender regarding memorial and burial services (in person and online), developing resources for families/loved ones of the deceased, and educating the CHFM community on end-of-life issues and planning.
- We held a committee retreat at which we discussed how we incorporate spiritual practices in our ongoing daily lives. These yearly committee retreats deepen our understanding of each other on a spiritual level and help us discern our way forward in the next year.
- At every committee meeting, we worship around the query "How am I led to serve the Meeting?" and we share brief responses to the question "How fares the Spirit with thee?"

Updates from Philadelphia Quarterly Meeting January 17, 2021

1. The Quarterly meeting on 10/25/2020 under the care of Chestnut Hill, was very successful, including the First Day School program presented by Donna Pucci, the consideration of queries facilitated by Craig DeLarge, and the much appreciated, devoted work of the Chestnut Hill Zoom technical support group.
2. The nomination committee for new Philadelphia Quarterly Meeting officers consisted of the meeting reps, led by Phil Anthony and Tricia Walmsley. They have nominated Kathleen Karhnak-Glasby, CPMM, for presiding clerk; Phil Anthony, CHMM, for mentoring clerk; and John Hickey, Germantown, for recording clerk. These nominees are expected to be approved at the Jan 24 PQM business meeting
3. The Quarter is still desperately in need of a treasurer. The last treasurer noted how important a treasurer's work is saying, "Budgets are a statement of our values." Perhaps less desperately but still importantly, the Quarter would like an assistant clerk.
4. Phil will be stepping down as our Quarterly Meeting rep because of consideration as mentoring clerk. CHMM Nominating Committee will need to be on the lookout for a new Quarterly Meeting rep. Please talk to Carla or Tricia - or even Phil himself! - about what that position involves. It's a great opportunity to work across Meetings in the Quarter, get to know other Quakers and have some very interesting conversations!
5. The next Quarterly Meeting session is on Jan 24 and is under the care of Central Philadelphia MM, with a program provided by .O and Chuck Esser, "Working on Racial Healing, Equity & Justice". The business agenda will include approval (or not) of new Quarter officers, celebrating ministries across the Quarter, and imagining its future directions.
6. The Quarter is exploring the possibility of holding a workshop on being a recording clerk, which would be open to anyone interested. Details are expected at the Jan 24 meeting.
7. Finally, a word of encouragement for the CHFM hymn singers: Central Philadelphia holds hymn-singing at 10 am every Sunday, via Zoom, of course. The link is published in the CPMM newsletter for which one can sign up by contacting their office.