

Frederick Friends Meeting  
Meeting for Worship for the Conduct of Business  
Twelfth Month, Ninth Day, 2018

Opening Worship

In attendance were Carol Ahlum, Annette Breiling, Dat Duthinh, Kathy Funkhouser, Nick Funkhouser, David Kunz, Julie Kunz, Julie Odland, Ann Payne, Jim Wagner, and Karen White

2018-12-01 **Second reading of the Budget** – Annette Breiling, Clerk, Stewardship and Finance  
**Approved** budget is attached.

2018-12-02 **Program Committee annual report** – Accept report  
**Accepted** report is attached.

2018-12-03 Report on Liaison between Frederick Friends Meeting (FFM) and  
Friends Committee on National Legislation (FCNL) – Dat Duthinh

**Informal report from Friends' Committee on National Legislation (FCNL) Lobbying Day**

A highlight of the informal report was during lobbying week: a November 30 meeting between FCNL representatives and the staff of US Senators Ben Cardin and Chris Van Hollen and Congressman Jamie Raskin, all of Maryland. Members mentioned that it was an invigorating, bonding experience. Plans are underway to invite the FCNL Executive Director to come to Frederick Friends Meeting next summer.

**Accepted** report is attached

Meeting minutes its appreciation to Michele Hartley and Dat Duthinh,  
Co-Communicators of the Frederick Advocacy Team, for their dedication to this task.

Our next Meeting for Worship for the Conduct of Business will be held January 13, 2019 at noon.

Kathy Funkhouser, Presiding Clerk

Julie Odland, Recording Clerk

2018-12-01

Frederick Friends Meeting – Stewardship and Finance Committee  
2<sup>nd</sup> Reading of 2019 Budget Presented 12-9-18

The Stewardship and Finance Committee met on 12/2/18 to discuss changes to the 2019 budget draft that was presented at last Month's Meeting. Committee members Annette Breiling, Karen White and Greg Tobin were joined by Michelle Hartley and Ian Tasker. The Committee greatly appreciates the input from Michelle and Ian and encourages other Friends to join in future Committee meetings.

The attached table shows the Income (top portion) and Expense (bottom portion) items for 2018 and the proposed budget for 2019. Several changes have been made since the first reading last month:

1. Line 3 – The Member/attender contribution level has been adjusted to maintain a balanced budget. The budgeted amount of \$31,870 may be overly ambitious and the budget will be revisited in June.
  2. Lines 4, 5, 9, and 10- Slight adjustments to bring the budget closer into alignment with 2018 actuals.
  3. Lines 24 and 25 will be combined into a single line item for "Administration" in the final version. Line 25 was increased from 100 to 140.
  4. Ministry and Counsel requested that line 35 be reduced and line 38 increased. The additional funding in Line 38 will be used to bolster outreach and advertising efforts.
  5. Line 50 was increased from \$2000 to \$2400 in the first reading and then to \$2200 in the second reading. This increase is intended to allow an additional cleaning, if needed. The Committee gave additional consideration to the initial increase and heard from those who thought that the money could be better spent on Meeting Programs and that the cleanliness of the Meetinghouse has been very good over the past year. Those coming to clean often found nothing to do. Ian Tasker has now succeeded Jason Laird as Housekeeping Coordinator and will report back his observations as the year progresses. We thank Jason for his wonderful work as Housekeeping Coordinator!
- Line 51. \$8000 was retained as the budget for repairs and improvements. Stewardship and Finance reiterates its request that Property Committee investigate ways of improving the experience for those who have difficulty hearing. Perhaps an acoustic consultant can be hired to examine ways to reduce echoing in the Meetingroom and Kitchen and, if necessary, methods of amplifying sound.
6. Line 61 – Camping scholarships was reduced from \$4200 to \$4000 to reflect potentially reduced demand. Camp aged children are encouraged to contact Betsy Tobin and Tory Bolton for scholarship assistance.
  7. Lines 64 and 65 were adjusted to reflect increased electric usage for the mini-split system (heating and cooling) and reduced gas usage for heat.

8. Line 67 was inserted as a place-holder to provide internet access for the Meetinghouse. The Committee heard several requests for internet service and will explore efficient solutions in 2019. The funding shown on Line 68 is a rough estimate.

9. Line 71 shows a Net Income of \$0 which reflects a balanced budget.

10. The Committee has heard a request that Meeting budget \$1000 in scholarship money for Quaker schools. The Committee did not have unity on the insertion of this new line item in the 2019 budget and recognizes that Meeting may need to discuss this as a whole before modifying the budget in this way.

Frederick Friends Meeting 2019 Budget							
2nd Reading (presented 12/9/2018)							
						1st reading	2nd reading
1	Income		Jan through Sept	2018		2019	
2		Contributions	Actual	Budget	Budget		budget
3		Member/attender	18,888	24,308	32,410	32,410	31,870
4		Retreat	315	638	850	850	500
5		Meeting House Use	75	300	400	400	150
6		Total Contributions	19,278	25,245	33,660		
7		Fund Raising		0			
8		Other	67	38	50	50	50
9		Yard Sale	1,603	900	1,200	1,200	1,400
10		Service Auction	70	1,950	2,600	2,600	2,400
11		Total Fund Raising	1,740	2,888	3,850		
12		Books/	257	150	200	200	200
13		Interest/Dividends	4	8	10	10	10
14		Rent		0			
15		Office #1	4,212	4,163	5,550	5,550	5,717
16		Office #2	8,280	8,310	11,080	11,080	11,080
17		Third Floor Apt	5,148	5,100	6,800	6,800	6,800
18		Vacancy Allowance	0	-1,259	-1,678	-1,953	-1,966
19		Total Rent	17,640	16,314	21,752		
20		Total Income	38,918	44,604	59,472	59,197	58,211
21							
22		Expense					
23		Administration					
24		Fees	0	15	20	20	20
25		Supplies	166	75	100	100	140
26		Total Administration	166	90	120		
27		Apportionment	4,236	6,354	8,472	7,044	7,044
28		Charitable Giving	0	1,125	1,500	1,500	1,500
29		Childcare	20	188	250	250	200
30		Peace Award	200	150	200	200	200
31		Committees					
32		Ministry & Counsel					
33		FAMA	0	68	90	90	90
34		Warrington Quart	15	11	15	15	15
35		Adult Scholarships	0	1,425	1,900	1,900	1,000
36		Website	0	221	295	295	295
37		Printing	19	38	50	50	50
38		M & C - Other	172	75	100	100	500
39		Total Ministry & Cou	206	1,838	2,450		

40		Nominating	0	26	35		35	35
41		Peace & Social Conco	0	150	200		200	200
42		Program						
43		Interim Meeting D	172	225	300		0	0
44		Books	335	150	200		200	300
45		Program - Other	249	375	500		500	500
46		Total Program	756	750	1,000			
47		Property						
48		Mini-Split System	12,721	0				
49		Transfer from rese	-9,000	0				
50		Housekeeping-	1,311	1,500	2,000		2,000	2,200
51		Property - Other	4,527	6,000	8,000		8,000	8,000
52		Total Property	9,559	7,500	10,000			
53		Religious Education	62	75	100		100	100
54		Total Committees	10,583	10,339	13,785			
55		Insurance	2,455	2,250	3,000		2,577	2,577
56		Retreat-	821	600	800		800	800
57		Real Estate						
58		Mortgage	14,400	14,400	19,200		19,200	19,200
59		Property Taxes	2,021	1,515	2,020		2,020	2,020
60		Total Real Estate	16,421	15,915	21,220			
61		Scholarships-camping	3,750	3,150	4,200		4,200	4,200
		scholarship - Friends School						
62		Utilities						
63		Fire Monitor	804	750	1,000		1,000	1,000
64		Electric	1,111	975	1,300		1,300	1,600
65		Gas	1,496	1,350	1,800		1,800	1,600
66		Telephone	469	394	525		525	525
67		internet						1,000
68		Water/Sewer	978	975	1,300		1,300	1,300
69		Total Utilities	4,857	4,444	5,925			
70		Total Expense	43,509	44,604	59,472		57,321	58,211
71								
72		Net Income	-4,591	1	1		1,876	0
73								
74		Cash and savings (Approximate)						
75		PaxWorld Funds	41,000					
76		Friends Fiduciary	55,000					
77		Frederick Co Bank (checking)	15,000					

2018-12-02

## Frederick Friends Meeting—Program Committee Annual Report 2018

Committee Members: Julie Kunz, David Kuntz, Anne Rill, Michele Hartley, Karen Lockett (coclerk). We are also welcoming Lynn Diviak to the committee!

Quote from Faith and Practice of Baltimore Yearly Meeting of the Religious Society of Friends 1988 page 25: “ Each Meeting should have as an active concern before one or more of its standing committees the nurture of the Meeting community in whatever ways may open.”

This year program committee continued in this role of nurturing our community by helping to facilitate hospitality and Meetings programs’. When this role coincides with the work of other committees, we assist or facilitate as needed.

We have been attempting to be more conscious for accounting for our expenses by more consistently turning in our receipts. We look forward to hearing what our expenditures are this year to plan accordingly for next year’s budget requests.

We continued 3rd Sunday and 5th Sunday Potlucks. We also contribute to and set up simple snacks on non-potluck Sundays after Meeting for Worship.

This year’s Fall Festival was again held at the Meetinghouse. About 20 people of all ages shared a potluck, made cider and s’mores, and shared stories and experiences around the fire, encouraging community building.

We coordinated with First Day School to make the December 3rd Sunday potluck into a festive holiday celebration, decorating a tree in the library that later was planted with hopes and prayers at a members home.

On Christmas Eve, Richard Broadbent led worship and celebration, and all shared refreshments afterward.

The committee was able to assist with some hospitality logistics with Brenda Broadbents’ memorial and celebration of life at Thorpewood Center in January.

We coordinated Friendly Eight potlucks again this year. Do to the memorial in January we postponed this event till February and March. We had three groups of ±8 people each in February, then the groups were reshuffled for three groups in March. This opportunity to meet with small groups at each other’s homes over a meal provides the gift of time with each other. The intimate setting allows for deeper discussions and fun.

Program Committee members also served as a Retreat Committee, with key help from others. We invited all the Meetings in the Warrington Quarter to join our spring retreat, with a member from Shepherdstown meeting joining us for the weekend. The theme this year was Joy. We appreciate all of the talents and hard work shared among us.

We have the sense that about 30 members and attenders participated in the retreat at some time during the weekend. However, it was noted that at any meal time when a tally was attempted, there was never more than 25 people. Attendance was lighter on Friday evening, and it was also only a small group who were there for Sunday Meeting for Worship and closing

of the camp. We ask that meeting as a whole, reflect on the structure of the retreat weekend and bring forward any recommendations.

We wish to continue with the Spring retreat format of having the workshops and activities inclusive of all age groups. The timing of the retreat dovetailed well with exploring Meetings leadership transition, and this successfully became the focus for the Saturday morning workshop.

Program Committee continues to host a vibrant book discussion group. Typically, 8–12 individuals come regularly to discuss readings selected by the group. After reading Rex Ambler's *Light to Live By*, the group held a guided meditation based on this reading. In addition to reading Joseph Campbell's *Power of Myth*, the group gathered an hour earlier than usual each month to watch the associated video series. This provided additional opportunities for fellowship with breakfast foods brought by many to share.

Also read and discussed were: FCNL's pamphlet "The Word We Seek;" Pendle Hill Pamphlet #444 "The Gathered Meeting" by Steven Davison; articles from the Friends Journal; and, Pendle Hill Pamphlet #407 "Living from the Center: Mindfulness Meditation and Centering for Friends" by Valerie Brown. The group is currently discussing Thomas Kelly's *A Testament of Devotion* and will follow that with *The Seeds that Change the World: Essays on Quakerism, Faith, Spirituality and Culture* by Debbie Humphries. We would like to encourage all members and attenders of Meeting to join book group.

Due to the delay of presenting this annual report from 6th month to 12th month, we have had additional events this Fall of a Service Auction in October, and another Fall Festival. Program committee members were able to help with meal set up and clean up with the Service Auction. And while only 15 members attended the Fall Festival, a lovely time was had by all.

In the end of year reflection, Program Committee hopes to focus more on improving communications between all committees as well with the Meeting in general and facilitating some discernment on the programs traditionally held by the meeting, and how well the are serving the community.

The Program Committee members are grateful for the work of the other committees and members of our community, without whom we could not do what we do.

Respectively submitted, Karen Lockett Program Committee Clerk 12 Month 201

2018-12-03

**2017 Report on Liaison between  
Frederick Friends Meeting (FFM) and  
Friends Committee on National Legislation (FCNL)**

**2018 Frederick Advocacy Team Report**

In 2018, members and attenders of FFM provided input to the annual setting of lobby priorities for FCNL and continued their participation on the FCNL-supported Frederick Advocacy team. The focus of our advocacy was preventing war with North Korea. Each month we met on the first Wednesday to discuss our actions and join the national FCNL call. Three to five people were typically in attendance.

Two members of the team published three letters to the editor—one in the Washington Post and two in the Frederick News Post. The team arranged two lobby visits with a staff member of Senator Van Hollen’s office and one with a staff member of Senator Cardin’s office. Particularly inspiring was Friends’ participation during the Quaker Policy Institute, which is part of FCNL’s annual gathering. Five individuals from FFM attended and participated in additional lobby visits aimed at defending the Supplementary Nutritional Assistance Program with Senators Cardin and Van Hollen and Representative Raskin during this gathering.

While our team has been small this year, we have been blessed with members and attenders of FFM who have participated on individual lobby visits and/or from time-to-time, our monthly meetings. Our joint activities continue to bond us in a great sense of community. Next year, our advocacy will focus on repealing the Authorization for Use of Military Force. We look forward to this work and hope that others from our Meeting and beyond will join us in lobbying for peace and justice. We welcome suggestions and efforts to grow our team within and outside of our FFM community.

Respectfully submitted on December 09, 2018

Michele Hartley and Dat Duthinh\*  
Co-Communicators, Frederick Advocacy Team  
\* Liaison between FFM and FCNL