

Chestnut Hill Friends Meeting
Monthly Meeting for Business
15 April 2018

The meeting for business was clerked by Clerk Jeff Perkins. Twenty-six Friends were present. Sarah Sharp is holding the meeting in the Light as elder. The meeting began with a period of worship and reading of the Fourth Query on Care for One Another.

Responses to the queries:

Reflecting on how important it is to interact with young people as young adults and share our respect for their feelings, thoughts and opinions. I am hoping to do more of that.

1. **Care and Counsel Committee.** Committee member Miyo Moriuchi presented what was described as the second reading on Betsy Robertson's application for membership. **The Meeting approved, with joy, Besty's application for membership. However, some Friends questioned whether this was the first or second reading. Upon review it was determined that it was indeed the first reading. After a period of silent worship, the Meeting was in unity to move forward with the approval of Betsy Robertson's application for membership based on the first reading.**

Janaki Spickard-Keeler has applied for transfer of membership from Adelphi Monthly Meeting. Care and Counsel requests that a clearness committee consisting of Joe Byers, Mickey Abraham and Phil Anthony, be approved. **The clearness committee was approved.**

Miyo briefly reviewed the Care and Counsel's annual report (attached). Jeff noted that the committee discusses issues of racism at each of its meetings and encourages each committee to also consider doing so. He also pointed out that no loans were made from the Needy Friends Fund and said it is important that everyone know that the fund is available if needed.

2. **Stewardship Committee.** Committee clerk Jon Landau presented the committee's annual report (attached). There was discussion about the acceptance of donor restricted gifts that resulted in the request that Finance Committee clear up misunderstandings.
3. **Treasurer's Quarterly Report.** Peter Warrington presented the report (attached) and pointed out that we are in better financial condition than we were last year.
4. **Nominating Committee.** Committee clerk Dan Evans presented a supplemental report (attached) and asked for approval of Peter Borowiec as member of Skyspace Committee. The March report included Peter on Landscape Committee in error. **Peter's membership on the Skyspace Committee was approved.**

Dan also asked for approval of Mary Day Kent as FCNL Liaison. After some discussion around the role of this position and whether it should be filled from the membership of Peace and Social Concerns Committee, it was decided that Mary Day would be appointed as interim FCNL Liaison. Further, she and Peace & Social Concerns Committee would report to Meeting for Business in May as to whether she would be the appointed FCNL Liaison for the full term.

5. **Worship & Ministry Committee.** Committee clerk Rebecca Heider presented a proposal (attached) for a minute of action to support the Meeting's activities and action to

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bring to life the intent of the Minute on Racism approved in November 2017. **An ad hoc naming committee of Carla White, convenor, Sarah Whitman, and Ellen Deacon were approved to work with members and attenders to develop a committee to help the Meeting educate itself and engage on issues of racism consistent with the spirit of the Minute on Racism.**

6. Rebecca reported W&M is supporting a meeting for worship for singing to be held on third Sundays from 9:30-10:15 in the worship room with the accompaniment of an electronic keyboard. This will take the place of the hymn singing around the piano, in the social room, with the hope that holding it in the worship room will allow for a more grounded and worshipful experience. The Gathering Room will be reserved during this time for those who want to begin quiet worship earlier than 10:15. This will begin as a trial with the group and Worship & Ministry evaluating the experience and Rebecca said the committee welcomes the Meeting's feedback.

7. **Quarterly Meeting Representatives.**

Phil Anthony, Meeting Quarter Representative, brought the Germantown Meeting statement on the treaty on the Prohibition of Nuclear Weapons (attached). Jeff noted that this had been read at the last business meeting and that Friends were generally in agreement with it at that time, but it was held over for seasoning. He asked whether Friends were ready to affirm the statement and communication of that affirmation to the Quarter. **The meeting affirmed the statement and asked that it be passed on to the Quarter.**

Phil also brought the minute from Philadelphia Monthly meeting in opposition to mass incarceration (attached). During discussion, it was noted that the Meeting is already considering a relationship with POWER and that an adult class has been scheduled for a presentation from this group. After further discussion, the meeting asked that the newly formed ad hoc committee on racism consider how the minute might relate to work that committee wishes to pursue. It was suggested that the Quarterly Meeting Representatives work to inform the meeting about the opportunity for interested Friends at Chestnut Hill Meeting to work with cash bail by including the minute and call for action on this item in the newsletter.

8. **Approval of Minutes for March 2018.** There was clarification on

- a. Item 4, Eileen Flanagan's clearness committee. The approved minute was revised to state: **Meeting approved the forming of a clearness committee for discernment on a minute of religious service for Eileen's ministry. Friends further approved waiving the standard practice of bringing the names of their committee back to meeting for worship for business for approval before they begin their work.**

The minutes were approved as amended.

9. **Announcements.**

- a. Skyspace Committee Supplement to Annual Report (attached).
- b. Annual Reports due in May:

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- i. Tuition Assistance
 - ii. Finance (proposed budget)
 - iii. Safety Coordinator(s)
- c. Quarterly Meeting will be at Green Street at 10:30 am on Sunday April 22.
- d. Worshipful action at PECO's headquarters in Philadelphia will be on May 21.
- e. The clerk of PYM resigned suddenly because of health issues so an ad hoc committee of the three alternate clerks are performing the tasks. Nominating committee is looking for a clerk. Please be in touch with Ellen Deacon if you have an interest or know of someone who might serve.
- f. Peace & Social Concerns granting process closes April 29.

10. Closing Worship

Storm Evans, recording clerk

Addendum to Skyspace Annual Report February 2018

Safety Concerns

The Skyspace from its start has had a written manual kept in the control room with instructions on safety. If there is any major problem (fire, sudden illness, etc.), we tell hosts to immediately call 9-1-1. We have other contact information for hosts in case of less dire problems like the roof or computer malfunction.

Beyond that, when we welcome guests, we instruct them simply on how to arrange themselves so as not to disturb others, ask them to turn off their cell phones and point out the six possible exit doors in case they feel that they must leave during the program.

We have discussed protocols for escorting handicapped viewers in to a comfortable spot and how to kindly ask people to stop taking cell phone pictures.

In the evening we always try to have two hosts so one can be in the worship room and one in the foyer to help latecomers and to make sure no one comes in who doesn't have business in the meetinghouse.

Fortunately, we have had no major incidents and only a handful of minor problems.

April 15, 2018

**For Consideration by member meetings of Philadelphia Quarter on
April 22, 2018**

**Germantown Meeting Statement on the Treaty on the Prohibition of
Nuclear Weapons**

**From its Peace and Concerns Committee
Approved, January 14, 2018**

On July 7, 2017, the United Nations General Assembly, by a vote of 122 to 1, approved a Treaty on the Prohibition of Nuclear Weapons. The comprehensive scope of this treaty is heartening and unprecedented. But the obstacles to the treaty's full implementation are enormous. No country with nuclear weapons supported the treaty. The United States and other nuclear powers have been hostile to it as they maintain the dangerous logic of nuclear deterrence and the possibility of nuclear devastation. This important UN action has received too little publicity. It is clear that the treaty needs to be widely publicized in this country and throughout the world.

Germantown Monthly Meeting of the Religious Society of Friends strongly supports the Treaty on the Prohibition of Nuclear Weapons. We applaud the initiative of Multnomah (OR) Friends Meeting in alerting Friends to the importance of this international instrument. We are guided on this issue by the Quaker Peace Testimony, which calls on us to live in the virtue of that life that takes away the occasion of all wars. We affirm the longstanding work of Friends and others in calling for the abolition of nuclear weapons, which, like chemical and biological weapons, deserve to be singled out for their particularly horrifying nature. We strongly support the United Nations Treaty on the Prohibition of Nuclear Weapons and call upon the United States and all nations to sign and ratify it. We ask others to walk with us as we seek all nonviolent methods for achieving the worldwide abolition of nuclear weapons and a more peaceful world.

Note to PQM Member Meetings, this Minute of Concern was brought to the March 13, 2018 Representatives Planning Meeting. Representatives were asked if there were specific requests of PQM Member Meetings: The following request was added for its presentation to the Philadelphia Quarter business meeting on April 22, 2018:

Member Meetings of Philadelphia Quarter are asked to:

- 1. "Walk with members of Germantown MM as they seek all nonviolent methods for achieving the worldwide abolition of nuclear weapons and a more peaceful world."**
- 2. Participate in the April 29 Philadelphia Interfaith Walk for Peace, details below:**

Fifteenth Annual Philadelphia Interfaith Walk for Peace and Reconciliation will take place on Sunday, April 29, from 2 to 5 PM, with Monthly Meeting of Friends of Philadelphia at Arch Street serving as the first stop (the first time a Friends meeting has ever been one of the stops on the walk!), followed by Society Hill Synagogue and Al Aqsa Islamic Center Mosque.

**For consideration by member meetings of Philadelphia Quarterly Meeting:
April 22, 2018**

**Central Philadelphia Monthly Meeting
Minute on Mass Incarceration
Approved, May 14, 2017**

Context:

At our December 2016 morning meeting for business, John Gallery invited us to consider addressing mass incarceration by challenging the clause of the 13th Amendment that permitted the continuation of slave conditions in prison as punishment for crime. At the end of that session, the Peace and Social Concerns Committee was charged with helping the meeting move forward on this issue. This minute will allow our clerk to speak out publicly on mass incarceration as the occasion warrants, and will support our internal efforts to respond faithfully.

As Quakers, we are proud of our abolitionist forebears. To continue to claim that legacy with integrity we cannot be silent in the face of the 21st century face of slavery: mass incarceration. Silence is complicity.

Central Philadelphia Monthly Meeting goes on public record in opposition to mass incarceration, as one step in taking it as seriously as we would have taken slavery. We are clear as a body that this is a violent, unjust, racist system, one that runs contrary to our most deeply held beliefs, and one that must be challenged with all the resources we can bring to bear.

Having committed ourselves to such a public declaration, we commit to supporting each other to discern the variety of actions that we are called to – individually, in our Quaker meeting, and as a wider community.

Mass incarceration is a monster with many tentacles. There are many places to engage: all the injustices that lead up to prison, including the school-to-prison pipeline; the prison experience itself; the challenges of reentry. There are many levels, ranging from responding to the immediate needs of individuals and their families, to challenging systems – from sentencing guidelines to the prison for profit industry, to challenging the clause in the 13th Amendment that permitted the continuation of slave conditions in prison as punishment for crime.

Each one of us needs encouragement to find our own voice and our own contribution to unraveling the fabric of this evil. And we must raise a common voice, saying that we as a people will not be silent in the face of such evil.

Dana Reinhold, Clerk

April, 2018

To Philadelphia Quarterly Meeting and its member meetings:

Central Philadelphia Monthly Meeting has minuted its opposition to mass incarceration (see Minute approved May 14, 2017, on reverse side). We have decided to act corporately to support the effort to end cash bail. We wish to ask the other monthly meetings of Philadelphia Quarter to respond to our Minute in the following ways.

- 1. We ask the monthly meetings to devote some time to corporate discernment on how they are led to respond to mass incarceration.**
- 2. The interfaith organization Philadelphians Organizing to Witness, Empower and Rebuild (POWER) is collaborating with the Defenders Association and the Community Bail Fund to host a series of education sessions about navigating the legal and cash bail system. The goal of these sessions is to help members of the public understand how the legal system works, and enable those caught in the system to know their rights and navigate the system for the best possible outcomes.**
 - a. The above-named coalition hopes to offer educational sessions at least twice per month starting in May 2018. These events will be hosted by congregations associated with POWER, will be framed within a context of readings from a variety of faith and moral traditions, and will include presenters who have experienced the bail system's impacts.
 - b. As a member congregation in POWER, CPMM will seek to host or support at least one event in this series.
 - c. We ask the monthly meetings of PQM to join with CPMM to help host or support one of these sessions within the Quarter.**
- 3. CPMM is currently beginning to investigate attending bail hearings as observers. District Attorney Lawrence Krasner and Chief Public Defender Keir Bradford-Grey have both encouraged members of the public to engage in observation of these proceedings to learn how different prosecutors and judges are handling cash bail, and to increase public awareness. We are just starting to research how to do this, and are not immediately ready to begin doing it.**
 - a. We ask the monthly meetings of PQM to consider whether they have members who would be interested in pursuing this option along with members of CPMM.**

Dana Reinhold, Clerk

Philadelphia Quarterly Meeting Report 04/15/2018

A **minute from Germantown MM** on prohibition of nuclear weapons was presented to Chestnut Hill MM for consideration last month. A new copy of that has brief notes about what the minute is requesting. It is on the agenda for the 4/22 Quarterly Meeting business session at Green Street MM, with an eye toward forwarding it to Philadelphia Yearly Meeting.

In the meantime, **the quarter has received a second minute** for consideration. This one, from Central Philadelphia MM, addresses mass incarceration. It asks Quarter meetings to:

1. Devote some time to discerning what we are called to do about mass incarceration.
2. Consider co-hosting an event with CPMM as part of POWER's effort to educate the public about the workings of the legal system and cash bail.
3. Invite individual meeting members and attenders to join CPMM in exploring how the cash bail system works in practice by observing bail hearings.

This minute will also appear on the agenda at the 4/22 Quarterly Meeting session.

Philip G. Anthony, Roger Walmsley, and Tricia Walmsley, Quarter representatives.

Worship and Ministry and Care and Counsel propose the following minute of action to support the Meeting's activities and action to bring to life the intent of the Minute on Racism approved in November of 2017:

A Collaborative (working group) will be established to support the Meeting's activities and action working to fulfill the Minute on Racism approved by Meeting for Worship for Business (MWB) in November of 2017. This Collaborative will be accountable to MWB, report on its progress to MWB, and bring to MWB proposals that would require its approval. MWB will, as part of approving this minute of action, appoint a small group to identify the initial members of this Collaborative (working group) as soon as possible. The group will report to MWB in May or June 2018 regarding the Collaborative's initial members and progress to that point. The Collaborative will name a clerk, keep minutes of its meetings and activities and submit a request for funds (if needed) as part of the regular CHFM budget process.

Specific commitments in the November 2017 minute include:

- Understanding and working to eliminate personal and institutional racism in our monthly, quarterly and yearly meetings.
- Participating in a robust meeting-wide educational effort on white privilege, implicit bias and systemic racism.
- Addressing racism that is present in our standing committees and their work.

The newly formed Collaborative will help discern steps that further the Meeting's commitment and actions, which might include threshing sessions, offering "awareness raising" exercises during MWB, participation in racial justice activities in the wider community and developing and implementing a Cultural Audit as a meeting-wide project.

Nominating Committee Supplemental Report: Committees of Chestnut Hill Friends Meeting

The Nominating Committee submitted its report on committee membership at the March 2018 meeting for business and now wishes to present a supplemental report in order to (a) correct one committee assignment, (b) nominate a liason to Friends Committee on National Legislation (FCNL), (c) report the names of members who have ended their service to committees, and (d) clarify its understanding of its role going forward.

Correction:

It was orally reported that, due to a communications error, Peter Borowiec had been left off the Hospitality and Landscape Committees. There was a communications error in reporting the communications error, and Peter Borowiec should have been nominated to the Skyspace Committee and not the Landscape Committee.

The Nominating Committee therefore asks the meeting to accept this correction, and approve the appointment of Peter Borowiec to the class of 2020 for the Skyspace Committee.

FCNL Liason

The March report listed the FCNL liason as “TBD” (to be determined), and the committee now wishes to nominate Mary Day Kent for that role.

Members Ending Service:

The following persons have ended their service on the following committees over the last year, and the Meeting may wish to express its thanks for their service.

Adult Class:	Landscape:	Religious Education:
Joe Byers	Milena Belasco	Cyane Gresham
Latrisha Chattin	Chrystal Bianchi	Betsy Robertson
Esther Gilbert	Marcus Bianchi	Diane Dunning
Patrick Jamieson	Matt Day	Tricia Walmsley
Terry Marek	Steve Elkinton	Skyspace:
Roger Walmsley	Finn Jamieson	Nell Kahil
Sarah Whitman	Outreach:	Barbara Sherf
Care & Counsel:	Narissa Bajji	Dennis Wint
Matt Day	Paul Gordon	Stewardship:
Amey Hutchins	Peace & Social Concerns:	Laura Jamieson
Mary Day Kent	Ginny Christensen	Diane Fiske
Kerry Krieger	Kate Frew	Worship & Ministry:
Finance:	Phil Lord	Jeff Perkins
John Nordlof	Charlie Philips	Burial:
David Wootton	Shirley Philips	John Kahil
Hospitality:	PIHN:	Tuition Assistance:
Sylvie Jamieson	Catherine Ezzo	Jenn Baker
Beau Martin	John Florence	Irene McHenry
Carol O'Donoghue	Gerry Morgan	Charlie Philips
	Property & House:	FCNL Liason:
	Jenn Baker	Marlena Santoyo
	Lisa DiGiacomo	

The Committee's Role:

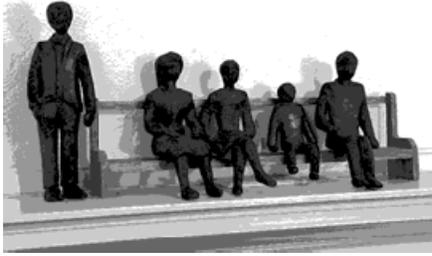
Following the March meeting for business, we received a request for additional nominations to a committee. Our understanding of our role is that we completed our work on committee membership with our report to the March meeting for business. In the interests of clarity, we thought we should explain our understanding.

With two exceptions (discussed below), the committees of the Meeting are considered "open" and other members and attenders should be welcomed to meetings of committees and be able to participate in the work of committees just like attenders are welcomed at meetings for business and are able to participate in those meetings. Committees are free to add persons to their email distribution lists, and it is common for people to become active in the work of a committee but not be formally appointed to the committee until the following year.

Two committees of the Meeting are restricted to members of the Meeting: Care & Counsel and Worship & Ministry. The meetings of those committees are normally not open to persons not members of those committees. Because of the responsibilities of those committees, it seems appropriate for the Meeting to exercise greater supervision over their membership, and we can envision unusual circumstances under which one of those committees could request approval for additional members during the year. However, those committees would seem to be the exception and not the general rule.

We therefore understand the responsibility of the Nominating Committee to be for the review committee membership and the establishment of the "base" or "core" membership for committees each year, but that we are not responsible for continuing review and maintenance of committee memberships during the year.

Respectfully submitted: Dan Evans, Meg Mitchell, Sarah Sharp, Liz Williams



CHESTNUT HILL FRIENDS MEETING

20 E. Mermaid Lane
Philadelphia, PA 19118
215-247-3553

info@chestnuthillquakers.org

Treasurer's Financial Report for the Third Quarter FYE 2018 (ending 3/31/18)

Meeting for Business April 2018

To Our Members and Attenders:

Attached is a statement of assets and liabilities as of 3/31/2018 and a statement of operating income and expense for the first 9 months of the fiscal year (7/1/17-3/31/18).

The "Operating Income & Expense – Budget vs Actual" report shows the income and expenses for the meeting's activities (excluding restricted funds) as compared to budget. At 9 months through the year meeting income is at 69% of the yearly budget, while expenses are at 65% of the overall year budget. Expenses are generally on budget, except for a large charge for roof repairs following the snowstorm this past winter.

The consolidated balance report shows the meeting's assets and liabilities. On the assets side, the meeting has \$271,556 in cash and investment accounts, along with small amounts of accounts receivable and other funds. The meeting's chief liability is the mortgage for the meetinghouse, currently at \$464,590.

The meeting maintains restricted funds, and those fund balances can be found in the "Equity" section of the balance sheet. A separate report of activity within each fund can be found in this report. Additional notes on the financial statements can be found on the next page.

At this point in the year our meeting finances are on budget and proceeding as expected. As we look to the final three months of the year is important to consider our contributions to the community, both monetary and otherwise, and to ensure that the meeting is on a strong financial footing to continue to carry out our work.

Respectfully submitted,

Daniel Heider
Treasurer

Chestnut Hill Friends Meeting
Notes to Financial Statements: Q3 FYE 2018

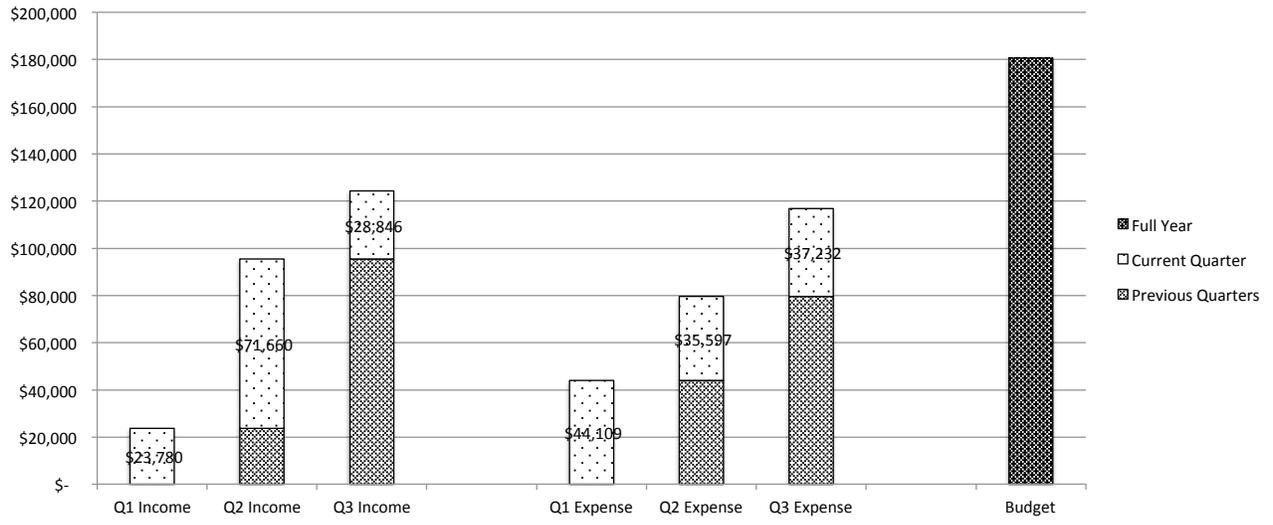
The Meeting generally keeps its books on the accrual method of accounting, although utilities and the compensation of employees and contractors are not accrued. The line for “accrued compensation” (2105) represents the amounts accrued for employees under the meeting’s “time off” policy.

Real property and other tangible assets are shown at historical cost, without depreciation. The values of investments are updated quarterly to reflect fair market value at the end of the quarter, with the changes recorded as unrealized gains (or losses). When an investment is sold, the full amount of the gain (or loss) is recorded as realized gain, with a reduction in any unrealized gain (or loss) previously recorded.

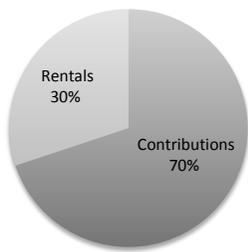
The Prepaid Expenses (1550) are funds that were deposited with Northwest Abstract Title Services, who insured the title to 20 East Mermaid Lane for Valley Green Bank in connection with the construction financing for the new meetinghouse, because of claims for real estate taxes made by the City of Philadelphia. The Meeting is disputing those taxes and expects those taxes to be abated once the City acts on our application for tax exemption, and so the deposit is expected to be refunded and is shown as an asset of the Meeting.

Income from Skyspace Contributions (4050) is allocated 50/50 to the operating budget and the Greet the Light Fund. Allocations are made on a quarterly basis.

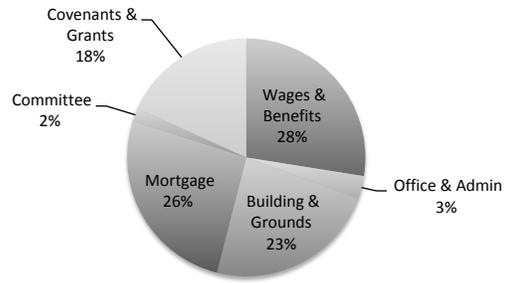
2017-2018 Income vs. Expense (Q1-Q3)



Operating Income (Q1-Q3)



Operating Expense (Q1-Q3)



Chestnut Hill Friends Meeting

BALANCE SHEET COMPARISON

As of March 31, 2018

	TOTAL		
	AS OF MAR 31, 2018	AS OF JUN 30, 2017 (PP)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1011 Valley Green Checking	73,652	86,162	-12,511
1012 Valley Green Money Market	21,506	17,453	4,053
1024 Online Payment Accounts	15	2,360	-2,344
10241 PYM Donation Account	3,200	6,865	-3,665
10242 PayPal Account	1,458	1,408	50
10245 CHMM PayPal Account (deleted)	0	1,010	-1,010
Total 1024 Online Payment Accounts	4,673	11,643	-6,969
1110 Domini Money Market	79,747	79,774	-27
1300 Friends Fiduciary Corp.	0	0	0
1310 FFC Education Fund	14,341	13,741	600
1320 FFC Graveyard Fund	29,649	28,409	1,240
1330 FFC Needy Friends Fund	47,988	45,981	2,007
Total 1300 Friends Fiduciary Corp.	91,978	88,132	3,846
Total Bank Accounts	\$271,556	\$283,163	\$ -11,607
Accounts Receivable			
1410 Rents Receivable	14,599	8,156	6,443
1420 Loans to Needy Friends	2,375	2,375	0
Total Accounts Receivable	\$16,974	\$10,531	\$6,443
Other Current Assets			
1510 Undeposited Funds	230	788	-558
1550 Prepaid Expenses	20,706	20,706	0
Total Other Current Assets	\$20,936	\$21,494	\$ -558
Total Current Assets	\$309,466	\$315,188	\$ -5,722
Fixed Assets			
1620 Meetinghouse - 20 E. Mermaid Ln	5,355,660	5,351,335	4,325
1630 Plymouth Mtg. Graveyard	3,910	3,910	0
Total Fixed Assets	\$5,359,570	\$5,355,245	\$4,325
TOTAL ASSETS	\$5,669,036	\$5,670,433	\$ -1,397
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	-1,881	0	-1,881
2005 Grants Payable	-50	50	-100
Total Accounts Payable	\$ -1,931	\$50	\$ -1,981
Credit Cards			
2010 Staples	-110	0	-110

	TOTAL		
	AS OF MAR 31, 2018	AS OF JUN 30, 2017 (PP)	CHANGE
Total Credit Cards	\$ -110	\$0	\$ -110
Other Current Liabilities			
2015 Security Deposits	2,593	2,320	273
2020 Other Accrued Expenses	0	11,850	-11,850
2100 Payroll Liabilities	0	0	0
2105 Accrued Compensation	9,250	8,539	711
2110 FWT	498	644	-146
2120 FICA	338	558	-221
2121 Medicare	79	131	-51
2130 PA Withheld	241	278	-36
2140 Phila. Wage Tax	283	336	-54
Total 2100 Payroll Liabilities	10,689	10,486	203
2900 Valley Green Bank Mortgage	453,340	466,270	-12,929
Total Other Current Liabilities	\$466,622	\$490,925	\$ -24,304
Total Current Liabilities	\$464,580	\$490,975	\$ -26,395
Total Liabilities	\$464,580	\$490,975	\$ -26,395
Equity			
3000 Restricted Funds			
3010 Education Fund	0	0	0
3011 Education Fund - Prin.	16,137	15,537	600
3012 Education Fund - Inc.	1,697	2,189	-492
Total 3010 Education Fund	17,833	17,726	107
3020 Graveyard Funds	0	0	0
3021 Graveyard Funds - Prin.	29,295	28,055	1,240
3022 Graveyard Funds - Inc.	34,899	36,866	-1,967
Total 3020 Graveyard Funds	64,195	64,922	-727
3085 Greet the Light Fund	33,103	29,004	4,099
3087 Landscaping Fund	7,592	9,685	-2,092
3095 Solar Panel Fund	-6,266	-2,666	-3,600
Total 3000 Restricted Funds	116,458	118,671	-2,213
3100 Designated Funds	0	0	0
3120 Needy Friends Fund	75,944	73,335	2,609
Total 3100 Designated Funds	75,944	73,335	2,609
3200 Unrestricted Funds			
3220 Net Worth - Fixed Assets	4,906,230	4,888,975	17,254
Total 3200 Unrestricted Funds	4,906,230	4,888,975	17,254
3210 Operating Reserve	106,869	99,522	7,348
3300 Accumulated Net Income	4,120,340	4,120,340	0
3400 Allocation of Net Income	-4,146,633	-4,121,385	-25,248
Net Income	25,248		25,248
Total Equity	\$5,204,456	\$5,179,457	\$24,998
TOTAL LIABILITIES AND EQUITY	\$5,669,036	\$5,670,433	\$ -1,397

Chestnut Hill Friends Meeting

BUDGET VS. ACTUALS: FY2018 OPERATING BUDGET - FY18 P&L CLASSES

July 2017 - March 2018

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
4000 Contributions			
4010 Member Contributions	63,462	104,000	61.00 %
4020 Attender Contributions	17,121	25,500	67.00 %
4030 Bequests/Other Contrib.	2,551	4,000	64.00 %
4040 Grants Received		1,100	
4050 Skyspace Contributions	3,710	4,000	93.00 %
Total 4000 Contributions	86,844	138,600	63.00 %
4200 Use of Meeting House			
4210 Regular Tenants	17,712	19,000	93.00 %
4220 Weddings & Events	18,440	23,000	80.00 %
4230 Event Facilitator Charge	1,250		
Total 4200 Use of Meeting House	37,402	42,000	89.00 %
4300 Interest & Dividends	41	80	51.00 %
Sales	0		
Total Income	\$124,286	\$180,680	69.00 %
GROSS PROFIT	\$124,286	\$180,680	69.00 %
Expenses			
7100 Wages & Benefits			
7110 1st Day School Staff		3,750	
7120 Meeting Secretary	10,613	15,000	71.00 %
7130 Child Care Compensation	2,923	3,000	97.00 %
7131 Facilities Coordinator	2,002	3,000	67.00 %
7132 Cleaning Staff	13,506	20,000	68.00 %
7133 Landscaping Staff	1,360	2,500	54.00 %
7140 Payroll Taxes	1,822	2,800	65.00 %
7150 Workers' Compensation		850	
Total 7100 Wages & Benefits	32,225	50,900	63.00 %
7200 Office & Administrative			
7210 Office Supplies	118	400	30.00 %
7220 Telephone & Internet	3,002	4,000	75.00 %
7230 Computer & Software	100	500	20.00 %
7240 Postage and Printing	247	300	82.00 %
7250 Legal & Professional	70	150	47.00 %
7260 Banking & Bookkeeping	27	200	14.00 %
7290 Miscellaneous Expense	50	50	100.00 %
Total 7200 Office & Administrative	3,613	5,600	65.00 %
7300 Building & Grounds			
7310 Electricity	7,237	7,200	101.00 %
7320 Gas Heat	300	350	86.00 %
7330 Water and Sewer	753	2,850	26.00 %
7340 Repairs and Replacement	6,786	6,750	101.00 %

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7341 Fire Alarm Maint./Monitoring	780	800	98.00 %
7342 Elevator Maintenance/Repairs	1,611	500	322.00 %
7344 Retractable Roof Maintenance		2,000	
7346 HVAC Maintenance		1,500	
7350 Property Insurance	7,035	9,000	78.00 %
7360 Housekeeping & Supplies	364	900	40.00 %
7370 Cleaning Services	751	1,100	68.00 %
7374 Snow Removal	1,743	1,500	116.00 %
7395 Mortgage Interest & Principal	30,397	40,530	75.00 %
Total 7300 Building & Grounds	57,758	74,980	77.00 %
7400 Committee Expenses			
7410 Care and Counsel	15	200	7.00 %
7420 Finance Committee		50	
7430 Hospitality Committee		500	
7435 Interfaith Hospitality	230	600	38.00 %
7440 Library Committee		150	
7450 Outreach Committee	161	500	32.00 %
7455 Peace & Social Concerns	103	200	52.00 %
7460 Property Committee	347	200	173.00 %
7465 Religious Ed./1st Day	399	500	80.00 %
7470 Religious Ed./Adult	636	800	80.00 %
7475 Worship & Ministry Com.		200	
7485 Skyspace Committee		200	
Total 7400 Committee Expenses	1,891	4,100	46.00 %
7500 Covenants and Grants			
7510 Yearly Meeting Covenant	19,875	26,500	75.00 %
7520 Quarterly Mtg Covenant	1,500	2,000	75.00 %
7530 Grants for Quaker/Community		5,000	
7540 Grants for P&SC		5,000	
7550 Tuition Assistance		6,000	
Total 7500 Covenants and Grants	21,375	44,500	48.00 %
7600 Other Expenses			
7610 Minor A/R Writeoffs	-687		
7620 Transaction Fees	513	450	114.00 %
7630 Business Taxes		150	
Total 7600 Other Expenses	-174	600	-29.00 %
Total Expenses	\$116,688	\$180,680	65.00 %
NET OPERATING INCOME	\$7,598	\$0	0%
NET INCOME	\$7,598	\$0	0%

Chestnut Hill Friends Meeting

PROFIT AND LOSS YTD COMPARISON

July 2017 - March 2018

	TOTAL		
	JUL 2017 - MAR 2018	JUL 2016 - MAR 2017 (PY)	CHANGE
Income			
4000 Contributions			
4010 Member Contributions	63,461.61	58,958.21	4,503.40
4020 Attender Contributions	17,121.00	16,765.00	356.00
4030 Bequests/Other Contrib.	2,551.47	1,095.51	1,455.96
4050 Skyspace Contributions	3,709.62	3,186.79	522.83
Total 4000 Contributions	86,843.70	80,005.51	6,838.19
4200 Use of Meeting House			
4210 Regular Tenants	17,712.00	11,669.00	6,043.00
4220 Weddings & Events	18,440.00	16,963.75	1,476.25
4230 Event Facilitator Charge	1,250.00	1,050.00	200.00
Total 4200 Use of Meeting House	37,402.00	29,682.75	7,719.25
4300 Interest & Dividends	40.50	63.46	-22.96
4310 Insurance Dividend		377.84	-377.84
Total 4300 Interest & Dividends	40.50	441.30	-400.80
Sales	0.00		0.00
Total Income	\$124,286.20	\$110,129.56	\$14,156.64
GROSS PROFIT	\$124,286.20	\$110,129.56	\$14,156.64
Expenses			
7100 Wages & Benefits			
7110 1st Day School Staff		704.00	-704.00
7120 Meeting Secretary	10,612.85	10,628.78	-15.93
7130 Child Care Compensation	2,922.62	1,538.95	1,383.67
71301 TEMPORARY CC Comp (deleted)		0.00	0.00
7131 Facilities Coordinator	2,001.78	1,510.00	491.78
7132 Cleaning Staff	13,505.64	14,560.34	-1,054.70
7133 Landscaping Staff	1,360.00	1,355.62	4.38
7140 Payroll Taxes	1,822.35	1,876.74	-54.39
Total 7100 Wages & Benefits	32,225.24	32,174.43	50.81
7200 Office & Administrative			
7210 Office Supplies	118.23	274.01	-155.78
7220 Telephone & Internet	3,001.52	2,898.65	102.87
7230 Computer & Software	99.66		99.66
7240 Postage and Printing	246.62	263.68	-17.06
7250 Legal & Professional	70.00	9.00	61.00
7260 Banking & Bookkeeping	27.00	181.15	-154.15
7280 Fundraising Expenses			
7288 Office and admin. costs		4.00	-4.00
Total 7280 Fundraising Expenses		4.00	-4.00
7290 Miscellaneous Expense	50.00	148.00	-98.00
Total 7200 Office & Administrative	3,613.03	3,778.49	-165.46

	TOTAL		
	JUL 2017 - MAR 2018	JUL 2016 - MAR 2017 (PY)	CHANGE
7300 Building & Grounds			
7310 Electricity	7,237.09	8,185.21	-948.12
7320 Gas Heat	299.65	227.60	72.05
7330 Water and Sewer	753.41	642.77	110.64
7340 Repairs and Replacement	6,786.46	4,231.53	2,554.93
7341 Fire Alarm Maint./Monitoring	780.00	780.00	0.00
7342 Elevator Maintenance/Repairs	1,610.70	580.00	1,030.70
7350 Property Insurance	7,034.75	8,980.50	-1,945.75
7360 Housekeeping & Supplies	364.26	257.82	106.44
7370 Cleaning Services	751.37	250.00	501.37
7374 Snow Removal	1,743.16	800.00	943.16
7395 Mortgage Interest & Principal	30,397.32	30,397.32	0.00
Total 7300 Building & Grounds	57,758.17	55,332.75	2,425.42
7400 Committee Expenses			
7410 Care and Counsel	14.82	42.87	-28.05
7430 Hospitality Committee		98.65	-98.65
7435 Interfaith Hospitality	230.00	158.28	71.72
7450 Outreach Committee	160.74	131.00	29.74
7455 Peace & Social Concerns	103.45	12.44	91.01
7460 Property Committee	346.72	504.49	-157.77
7465 Religious Ed./1st Day	398.93	50.32	348.61
7470 Religious Ed./Adult	636.12	675.00	-38.88
7475 Worship & Ministry Com.		250.00	-250.00
7485 Skyspace Committee		160.66	-160.66
Total 7400 Committee Expenses	1,890.78	2,083.71	-192.93
7500 Covenants and Grants			
7510 Yearly Meeting Covenant	19,875.00	21,750.00	-1,875.00
7520 Quarterly Mtg Covenant	1,500.00	1,500.00	0.00
Total 7500 Covenants and Grants	21,375.00	23,250.00	-1,875.00
7600 Other Expenses			
7610 Minor A/R Writeoffs	-687.00	180.00	-867.00
7620 Transaction Fees	513.16	189.33	323.83
7630 Business Taxes		138.55	-138.55
Total 7600 Other Expenses	-173.84	507.88	-681.72
Total Expenses	\$116,688.38	\$117,127.26	\$ -438.88
NET OPERATING INCOME	\$7,597.82	\$ -6,997.70	\$14,595.52
Other Income			
8400 Mortgage Principal Paid		-12,433.22	12,433.22
8900 Inter-Fund Transfers		0.00	0.00
Total Other Income	\$0.00	\$ -12,433.22	\$12,433.22
Other Expenses			
9000 Non-Budget Expenses			
9010 Prior Year Void Deposits		845.74	-845.74
Total 9000 Non-Budget Expenses		845.74	-845.74
Total Other Expenses	\$0.00	\$845.74	\$ -845.74
NET OTHER INCOME	\$0.00	\$ -13,278.96	\$13,278.96
NET INCOME	\$7,597.82	\$ -20,276.66	\$27,874.48

Chestnut Hill Friends Meeting

PROFIT AND LOSS

January - March, 2018

	EDUCATION FUND	FIXED ASSETS	GRAVEYARD FUNDS	GREET THE LIGHT FUND	LANDSCAPING	NEEDY FRIENDS	TOTAL
Income							
4000 Contributions							\$0
4050 Skyspace Contributions				901			\$901
4055 Skyspace Endowment Contribution				261			\$261
Total 4000 Contributions				1,162			\$1,162
Total Income	\$0	\$0	\$0	\$1,162	\$0	\$0	\$1,162
GROSS PROFIT	\$0	\$0	\$0	\$1,162	\$0	\$0	\$1,162
Expenses							
7300 Building & Grounds							\$0
7375 Landscaping					6,800		\$6,800
Total 7300 Building & Grounds					6,800		\$6,800
7500 Covenants and Grants							\$0
7555 Grants to Individuals						260	\$260
Total 7500 Covenants and Grants						260	\$260
Total Expenses	\$0	\$0	\$0	\$0	\$6,800	\$260	\$7,060
NET OPERATING INCOME	\$0	\$0	\$0	\$1,162	\$-6,800	\$-260	\$-5,898
Other Income							
8200 Gains/Losses Unrealized	-239		-494			-799	\$-1,532
8400 Mortgage Principal Paid		4,427					\$4,427
Total Other Income	\$-239	\$4,427	\$-494	\$0	\$0	\$-799	\$2,896
NET OTHER INCOME	\$-239	\$4,427	\$-494	\$0	\$0	\$-799	\$2,896
NET INCOME	\$-239	\$4,427	\$-494	\$1,162	\$-6,800	\$-1,059	\$-3,003

Stewardship Committee Annual Report 2018

Stewardship committee was spun off of Finance Committee in 2013 to relieve Finance of responsibility for raising money. Since that time Stewardship Committee has taken responsibility for raising contributions from members and attenders to help us meet our annual budget (much of our fundraising budget is met with regular contributions sent on a monthly basis to our meeting through the Yearly Meeting and some comes from contributions made which are not linked to our annual appeals). We have encouraged contributions by writing and circulating two appeals during the fiscal year. The first appeal is circulated around Thanksgiving in order to encourage calendar year end contributions, and the second is circulated around the last week in May to encourage contributions at the end of our fiscal year (June 30th). We also want to do more to encourage members and attenders to consider bequests to the meeting. In addition Stewardship may be asked to raise money for specific meeting wide projects, such as the solar panels, for which we completed raising money in 2017.

This fiscal year we have followed our normal procedure of writing producing and circulating a fund appeal to our membership and attenders around Thanksgiving, with the plan to circulate another appeal around the last week in May. Last fiscal year was a difficult time for us since we approached the end of the fiscal year still needing \$57,000 to meet our budget. We raised the money thanks to the enthusiastic response of the meeting, but our concern is that we are unlikely to be able to raise our budget year after year if we have to claim desperation at the end of each fiscal year.

This year we seem to be doing better, but not much better, so we will once again have to bring a great deal of income in as we move into the Summer of 2018. Last year in order to meet the budget, in addition to our appeal letter, we had to email members and attenders who had not given that fiscal year. This year while we hope to avoid having to do so, we may need to email and perhaps even telephone those who have not given as the fiscal year draws to a close.

We remain open to taking on an additional special project such as the solar panels should the meeting ask us to do so, but we would caution that we need to be confident that we can raise the meeting budget, before we take on additional fundraising projects.

Jon Landau

Care & Counsel Committee 2017 Annual Report Meeting for Business, April 2018

The members of Care & Counsel for most of 2017 were Mickey Abraham, Jude Brandt, Matt Day, Amey Hutchins, Phil Jones, Mary Day Kent, Kerry Krieger, Miyo Moriuchi, and Peter Warrington, with Phil Jones serving as clerk. Joe Byers and Nan Thompson joined the committee in March 2017. We were sorry to see Matt Day go off the committee in the fall.

One of the responsibilities of Care & Counsel is to assist Friends with membership matters and memorial meetings. In 2017, Narissa Bajjo, Geraldine Morgan, and Geraldine's daughter Lauren Morgan joined Chestnut Hill Meeting. Al Mack, Cristiana Corrado, and their children Miles and Angelina, formerly of Brooklyn Meeting; Craig SanPietro, formerly of Abington Meeting; and Nan Thompson, formerly of Central Philadelphia Meeting, transferred their memberships to Chestnut Hill Meeting. Long-time Chestnut Hill members Hollister Knowlton and John Gallery transferred their memberships to other meetings in Philadelphia Quarter, Hollister to Frankford Meeting and John to Monthly Meeting of Friends of Philadelphia (Arch Street).

2017 was a joyful year for weddings at Chestnut Hill Meeting. Care & Counsel members served with other Friends on the joint arrangements committee for the wedding of Laura Woolford and Mike Izzo, held under the care of Birmingham Meeting at Chestnut Hill in July; on an informal support committee for the wedding of Rachel Eschenbach and Andrew Freifeld in August; and on the arrangements committee for the wedding of Steve Elkinton and Miyo Moriuchi held under the care of Chestnut Hill Meeting in September.

Committee member Jude Brandt attended the Crossroads Training on Understanding and Analyzing Systemic Racism, held at Friends Center in May. In reporting to Care & Counsel about the training, Jude proposed that Care & Counsel devote part of each monthly committee meeting to making ourselves more aware of and addressing racism among us. Since then, Jude has led us in exercises, reflections, and readings, and we thank her for taking the lead in uniting Care & Counsel with the Meeting's corporate leading to address racism among us, minuted in November's meeting for business.

Care & Counsel continued under the weight of mental health and safety concerns, and sought ways to follow up on the Mental Health First Aid training at Chestnut Hill Meeting in October 2016. We decided to seek out additional support from Chris Kimmenez, one of the trainers from the training who is also a pastor, to help us determine next steps.

Care & Counsel also works to support members and attenders who are facing personal or family challenges, often related to health issues. This support can take

many forms, including staying in touch with Friends who are facing challenges and Friends who are unable to come to meeting and providing practical assistance such as rides to medical appointments and delivered meals. The members of Care & Counsel do not do this work alone, but share it with other Friends at Chestnut Hill who lovingly step in to meet the needs that arise in our community. One way that Care & Counsel tries to make the meeting community aware of these forms of support is through assigning all Friends in the directory to a Care Circle with a member of Care & Counsel as a contact person, with the contact people listed in the directory. Phil Jones produced two updates of the Chestnut Hill Meeting directory during 2017 on the meeting website, with the next hard copy update planned for 2018.

Two funds at Chestnut Hill Meeting are under the care of Care & Counsel. The Education Fund is a source of financial assistance to help Chestnut Hill Meeting members deepen their understanding of the Religious Society of Friends by attending workshops and Quaker gatherings. In 2017, Care & Counsel approved five grants totaling \$950 from the Education Fund to support Friends attending events such as Beyond Diversity 101 Trainer Training, Crossroads Training on Systemic Racism, Young Adult Friends Conference on Continuing Revolution at Pendle Hill, and the Mindfulness and White Privilege course at St. Martin-in-the-Fields. The Needy Friends Fund is available to assist members of Chestnut Hill Meeting in cases of temporary financial distress. No loans or grants were made from the Needy Friends Fund in 2017. Care & Counsel also assisted Friends who needed support from their monthly meeting in order to apply for resources from Philadelphia Yearly Meeting.

Care & Counsel Safety Considerations

- The clerk of Care & Counsel and a few other members of the committee have been part of a small group working on the balance between inclusion and safety at meeting, particularly when mental health issues are involved.
- The clerk of Care & Counsel is a member of the small group created to discern short-term responses to potential threats in the CHFMs Policy for Addressing Grave Immanent Threat Safety Concerns.
- In fulfilling their charge of pastoral care for CHFMs members and attenders, Care & Counsel may become aware of safety issues for individuals or families in the meeting community. In such situations, Care & Counsel must be aware both of its limitations, when a problem is beyond the abilities and care of the community, and of confidentiality issues.