

June 19<sup>th</sup>, 2018



## Welcome Junior Gathering Staff 2018

We look forward to seeing you **SUNDAY JULY 1<sup>st</sup> at noon for lunch and orientation** (unless you didn't complete the [Online Child Safety Training](#). In that case come at 11:00 a.m. for that required training.)

Very soon, we will be exploring together with our children ***The Power of Truth***. As I prepare for that time, I am powerfully aware of this truth: I feel uplifted by the gifts and enthusiasm you bring to our children's program. Here are some important last minute items to consider as you prepare:

- **YOUR CONTACT INFORMATION:** If your cell number, email, or mailing address changed since you filled out your JG Staff Application, please contact me immediately! If your departure date is before June 24<sup>th</sup>, please send me a way to contact you *en route*.
- **PLANNING:** Contact your **Group Coordinator** to share your hopes and dreams, ideas and concerns for this year's Gathering. See email for their contact information.
- **SCHEDULE for Sunday July 1<sup>st</sup>:** (below) Junior Gathering Staff Luncheon and Orientation will begin at 12:00 in the **Ottawa East Dining Hall**. Our training starts immediately following in the same location. There will be signs posted. If you are on campus earlier, join us for worship at 7:45 am in the same space. Look for signs.
- **CHILDCARE:** If you need child care during the coordinators' meeting, staff training, or daily Junior Gathering Staff Worship, please let me know **immediately** so we can arrange it.
- **STAFF:** We have 65 children registered this year and 56 total staff. Most staff have been assigned, but we may shift some support staff after the first day when we see the actual needs of each group.
- **CAMPUS:** All of our Junior Gathering groups will meet in **Presidents Hall**, across the courtyard from Ottawa West, where there is a dining hall. For more information visit the [University of Toledo website](#).

Take time over the next few weeks to see how the 2018 theme **The Power of Truth** is moving in your life. One final request: please continue to hold all of the Gathering staff in the Light.

*Patsy*



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*Please bring this with you, so you'll know where to go when you arrive on campus.*

## SATURDAY ARRIVAL (June 30<sup>th</sup>, 2018)

**3:00 – 7:00 pm** Early **Check-in** for JG Staff Location: **International House**

**6:00 – 8:30 p.m.** **Coordinators Meeting** Location: **Presidents 1203**

**\*\*IMPORTANT\*\* HELP NEEDED:** Anyone on campus on Friday or Saturday, please help sort and deliver supplies to JG spaces so everything will be in place on Sunday.

Location: **JG Supplies, Presidents Hall, 1<sup>st</sup> floor.** See Barbara Burger-Lentz, Supply Coordinator

**Late Arrivals:** Do you know you are arriving after Gathering Check-in hours are over? (after 7 p.m. on Friday or Saturday, after 9:00 p.m. on Sunday, July 1) Let us know [here](#) so we can make sure you can access your room. Please fill out a form for everyone in your party who is arriving after Check-In. If you unexpectedly arrive late, go to Ottawa West Lobby to get room key and meal card.

## STAFF TRAINING SCHEDULE: Sunday, July 1, 2018

**7:45 a.m. Junior Gathering Staff Worship**  
Location: **Ottawa East, I Care Room (1103)**

**11:00 a.m. – 11:50 a.m. Mandatory [Junior Gathering Child Safety Training](#)**  
for those who have not completed it online.  
Location: **Ottawa East, I Care Room (1103)**

**12:00 p.m. – 1:00 p.m. Junior Gathering Staff Luncheon and Orientation**  
Compliments of FGC for JG staff only. Others may purchase lunch with cash.  
Location: **Ottawa East, pick up lunch in Ottawa East Dining Hall and bring it to the I Care Dining Room (1103).**

**12:00 noon – 1:00 p.m. Early Check-in** for Junior Gathering Staff and their families (excluding high school participants) Location: **International House**

**1:15 – 2:00 p.m. Community Building Diversity Training – ALL STAFF REQUIRED**  
Location: **Ottawa East, I Care Room (1103).**

**2:00 – 4:30 p.m. Room Set Up: ALL STAFF REQUIRED**  
Locations: **Presidents Hall - JG Group Spaces** (watch for signs with room numbers)

**5:00 p.m. Dinner – First Meal of the Gathering on your meal plan**  
Location: **Ottawa East or Student Union Dining Halls**

**5:45 p.m. – 6:45 p.m. Open House – ALL STAFF**  
Locations: **Junior Gathering Group Spaces (Presidents Hall)**

**7:00 p.m. All Gathering Worship and Welcome**  
Location: **Student Union** Look for signs.

**8:45 p.m. Oaks Orientation** (mandatory meeting for Oak participants and their parents/sponsors) Location: **Student Union 2591**

T-Shirts for new JG Staff will be delivered to your Group Spaces by Sunday.



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