



FRIENDS GENERAL CONFERENCE

OF THE RELIGIOUS SOCIETY OF FRIENDS
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WORKSHOP LEADER(S) LETTER OF SUPPORT

To leader(s) submitting a proposal: Please give a copy of this description to whomever you think could provide the best or most useful information. You may have letters of reference from up to three individuals.

To those being asked to provide a reference:

Each year the workshop committee receives many fine proposals. Discerning which of them should be included in the Gathering's offerings is a difficult task. Often the members of the committee do not know the proposed leaders, so these letters of support help the discernment process.

It is very important that the information be current and submitted by someone who knows the applicant well. Letters should be sent to the Workshops Clerk at the FGC office or emailed to workshops@fgcquaker.org. Letters need to be received in the FGC office by October 6, 2008.

In your letter of support, please address the following:

1. What is your knowledge of the applicant? Please describe the context and extent to which you know the applicant.
2. In your experience, is the proposal well seasoned? If the topic is content-based, is she/he knowledgeable on the subject?
3. Please tell us about your experience in other workshops led by the applicant. Please describe his/her leadership style.
4. Please tell us about strengths or weaknesses.
5. Workshop leaders may need to respond to "difficult people" in the group or challenges to authority and agenda. Does the applicant have the leadership and inter-personal skills to respond to these situations?
6. We understand that preparing for and leading a workshop can be very stressful and mentally and physically demanding and that circumstances can change greatly in a year (since the last Gathering.) Please tell us about the proposed leader's health, and physical and spiritual stamina.
7. Please feel free to include any other information or experiences that you think might be helpful to the committee.

We appreciate your time and thoughtful attention,
The Workshop Committee